

**CITY COUNCIL MEETING**  
Minutes of the  
**CHECOTAH CITY COUNCIL**  
**6:00 p.m. MONDAY**, September 8, 2014  
City Hall  
414 W Gentry, Checotah, Ok. 74426

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**PUBLIC HEARING TO CONSIDER APPLICATION FOR THE 2014 CDBG-DR GRANT**

6:00 P.M. *Mayor Nichols opened the Public Hearing.*

1. Call to order – *6:10 p.m. Mayor Nichols called the to order.*
2. Roll Call – *Members present were Councilmen Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves. Councilman Roberts was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the Invocation and Councilman Wiles let the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for August 11, 2014 as presented or amended.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve minutes for August 11, 2014 as presented.*  
*Motion carried unanimoulsy with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve Financial Report 6. (a) 1 thru 3 as presented.*  
*Motion carried unanimoulsy with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
    1. Estimated salaries for October in the amount of \$95,000.00.
    2. Actual salaries for August in the amount of \$92,716.96.
    3. Expenditures for August in the amount \$105,730.60.

- b. Discuss and/or take action on budget amendment General Fund in the amount of \$340.00  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve budget amendment General Fund in the amount of \$340.00.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
- c. Discuss and/or take action on budget amendment General Fund in the amount of \$4,485.00.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve budget amendment General Fund in the amount of \$4,485.00.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
- d. Discuss and/or take action on budget amendment Capital Improvement Fund in the amount of \$1,200.00.  
*Motion was moved by Councilman Matthews and seconded by Councilman Dennis to approve budget amendment Capital Improvement Fund in the amount of \$1,200.00.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
- e. CIDA Report –
- f. Maintenance Department –
- g. Code Enforcement –
- h. Recreation Department – *No Report*
- i. EMS Report -
- j. NIMS Report –
- k. Police Department
- l. Fire Department –
- m. Court –

- 7. Discuss and/or take action on City of Checotah partnering with the CATS Foundation to purchase generators for Fire Department and EMS, one to be purchased this fiscal year 2014-2015 and one to be purchased next fiscal year 2015-2016.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve City of Checotah partnering 50/50 with the CATS Foundation to purchase generators for Fire Department and EMS, one to be purchased this fiscal year 2014-2015 and one to be purchased next fiscal year 2015-2016.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*

8. Discuss and/or take action on new policy and procedure manual for Police Department  
*Motion was moved by Councilman Matthews and seconded by Councilman Dennis to approve new policy and procedure manual for Police Department.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
9. Discuss and/or take action on Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust for incentive pay to the City for full time and part time employees that have attended, completed, and been certified as Emergency Telecommunicator (ETC) through an approved accreditation approved by the Trust.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust for incentive pay to the City for full time and part time employees that have attended, completed, and been certified as Emergency Telecommunicator (ETC) through an approved accreditation approved by the Trust.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
10. Discuss and/or take action on Resolution 2014-09-08 authorizing application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (REAP) for 2015 ( Checotah Wastewater Consent Order Project ).  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Resolution 2014-09-08 authorizing application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (REAP) for 2015 (Checotah Wastewater Consent Order Project).*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
11. Discuss and/or take action on passing Resolution # 2014-09-08 (a.) to make application for the 2014 CDBG-DR grant.  
*Motion was moved by Councilman Dennis and seconded by Councilman Myers to approve Resolution # 2014-09-08 (a.) to make application for the 2014 CDBG-DR grant.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
12. Discuss and/or take action on passing Citizens Participation Plan for the 2014 CDBG-DR grant.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Citizens Participation Plan for the 2014 CDBG-DR grant.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*

13. Discuss and/or take action on authorizing the Mayor to sign all grant related documents.  
*Motion was moved by Councilman Myers and seconded by Councilman Wiles to authorize the Mayor to sign all grant related document.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
14. Discuss and/or take action entering into contract with Eastern Oklahoma Development District to administer the 2014-CDBG-DR grant, should it be awarded.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to enter into contract with Eastern Oklahoma Development District to administer the 2014-CDBG-DR grant, should it be awarded.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*
15. Discuss and/or take action on appointing one person to the Planning Zoning & Board of Adjustment Board, Mark McCullough or Dale Hamilton.  
*Motion was moved by Councilman Wiles and seconded by Councilman Pouncil to appoint Mark McCullough to the Planning Zoning & Board of Adjustment Board.*  
*Motion carried unanimously with Councilman Dennis, Matthews, Myers, Pouncil, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Roberts was absent.*  
  
*Councilman Roberts entered the meeting at 6:45 p.m.*
16. Discuss and/or take action on approving Resolution # 2014-1 Rezoning following property Residential (R-1) to Commercial (C-1): Lot 1 Block 134, City of Checotah.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Resolution # 2014-1 Rezoning following property Residential (R-1) to Commercial (C-1): Lot 1 Block 134, City of Checotah.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*
17. Discuss and/or take action on surplusing Zues the (Drug Dog).  
*Motion was moved by Councilman Dennis and seconded by Councilman Myers to surplus Zues the (Drug Dog) to officer Matt LeMasters.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*
18. Discuss and/or take action on back 9 holes of Frisby Golf Course at Sports Complex.  
*No Action*
19. Discuss and/or take action on Heartland Heritage Center being responsible for all financials and audits starting FY 2013-2014.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve Heartland Heritage Center being responsible for all financials and audits starting FY 2013-2014.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*

20. Remarks and inquiries by the governing body
21. Adjournment- *Motion was moved by Councilman Dennis and seconded by Councilman Matthews to adjourn.  
Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*

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LouAnn Moore, Deputy City Clerk

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Marvin Nichols, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
MONDAY, September 8, 2014  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Nichols called the meeting to order at 6:55 p.m.*
2. Roll Call – *Members present were Trustee’s Dennis, Frost, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles*  
*Trustee Matthews was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting August 11, 2014 as presented or amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Dennis to approve minutes of PWA meeting August 11, 2014 as presented.*  
*Motion carried unanimoously with Trustee’s Dennis, Frost, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Matthews was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Dennis to approve Financial Report as presented.*  
*Motion carried unanimoously with Trustee’s Dennis, Frost, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Matthews was absent.*
    - i. Estimated salaries for October in the amount of \$51,000.00.
    - ii. Actual Salaries for August in the amount of \$49,486.57.
    - iii. Expenditures for August in the amount of \$97,394.37.
5. Utility Department Report
6. Remarks and inquiries by the governing body.
7. Adjournment- *Motion was moved by Trustee Dennis and seconded by Trustee Roberts to adjourn.*  
*Motion carried unanimoously with Trustee’s Dennis, Frost, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Matthews was absent.*