

**CITY COUNCIL MEETING**  
MINUTES of the  
**CHECOTAH CITY COUNCIL**  
**6:00 p.m. MONDAY, May 12, 2014**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

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1. Call to order –*Mayor Nichols called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves. Councilman Pouncil was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Dennis gave the invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for April 14, 2014 as presented or amended.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve minutes for April 14, 2014 as presented.*  
*Motion carried unanimoously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Roberts and seconded by Councilman Myers to approve financial report as presented.*  
*Motion carried unanimoously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
    1. Estimated salaries for June in the amount of \$90,000.00.
    2. Actual salaries for April in the amount of \$88,198.23.
    3. Expenditures for April in the amount \$100,675.05.
  - b. CIDA Report
  - c. Maintenance Department
  - d. Code Enforcement
  - e. Recreation Department
  - f. EMS Report
  - g. NIMS Report
  - h. Police Department

- i. Fire Department
- j. Court

7. Discuss and/or take action on approving agreement with Checotah Chamber of Commerce in the amount of \$18,000.00.  
***Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve agreement with Checotah Chamber of Commerce in the amount of \$18,000.00.***  
***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.***  
***Councilman Pouncil was absent.***
8. Discuss and/or take action on approving agreement with Checotah Landmark Preservation Society, Inc. in the amount of \$10,000.00.  
***Motion was moved by Councilman Matthews and seconded by Councilman Frost to approve agreement with Checotah Landmark Preservation Society, Inc. in the amount of \$10,000.00.***  
***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwoman Frost voting yes.***  
***Councilwoman Reaves voted no.***  
***Councilman Pouncil was absent.***
9. Discuss and/or take action on approving agreement with KATS (Kibois Area Transit System) in the amount of \$10,000.00.  
***Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve agreement with KATS (Kibois Area Transit System) in the amount of \$10,000.00.***  
***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.***  
***Councilman Pouncil was absent.***
10. Discuss and/or take action on approving renewal of membership with Oklahoma Municipal League in the amount of \$5,063.82.  
***Motion was moved by Councilman Matthews and seconded by Councilman Dennis to approve renewal of membership with Oklahoma Municipal League in the amount of \$5,063.82.***  
***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.***  
***Councilman Pouncil was absent.***
11. Discuss and/or take action on nominee for Oklahoma Municipal Assurance Group (OMAG) Board.  
***Motion was moved by Councilman Dennis and seconded by Councilman Matthews to nominate John Noblitt and Pam Polk for Oklahoma Municipal Assurance Group (OMAG) Board.***  
***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.***  
***Councilman Pouncil was absent.***

12. Discuss and/or take action on warrant amnesty program.  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to proceed with warrant amnesty program.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
13. Discuss and/or take action on declaring the following properties as nuisances with dilapidated buildings and/or garages.

**LEGAL DESCRIPTION**

**APPROX. ST. ADDRESS**

- a. Lot 1-22 pt lot 23 blk 110 Checotah  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve condemnation and give 30 days from today which would be June 12<sup>th</sup> to be torn down.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
- b. 513 W. South Ave.  
*Motion was moved by Councilman Wiles and seconded by Councilman Matthews to declare a nuisance and condemn giving the owners 30 days from today which would be June 12<sup>th</sup> to be torn down.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
- c. 203 NE. 4<sup>th</sup>  
*Motion was moved by Councilman Wiles and seconded by Councilman Matthews to declare a nuisance and condemn giving the owners 60 days from today which would be July 12<sup>th</sup> to be torn down.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
- d. 509 NW 7<sup>th</sup>  
*Motion was moved by Councilman Matthews and seconded by Councilman Wiles to declare nuisance and condemn.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Pouncil was absent.*
- e. 615 NW 6<sup>th</sup>  
*Motion was moved by Councilman Roberts and seconded by Councilman Dennis to declare nuisance and condemn giving the owner 60 days from today which would be July 12<sup>th</sup> to bring up to code with the State Inspector*

*approval. The owner was asked if she understood if it did not pass on the 60<sup>th</sup> day that no matter how much money had been put into the house or how much was owed on it that on the 61<sup>st</sup> day it would be torn down. She said she understood .*

*Motion carried unanimously with Councilmen Dennis, Myers, Roberts, and Councilwomen Frost and Reaves voting yes. Councilman Matthews and Wiles voted no. Councilman Pouncil was absent.*

Removal of said buildings & lots shall be commenced on or before May 12, 2014.

14. Discuss and/or take action on approving Resolution 2014-05-12 (a) allocation of the Tobacco tax to the Checotah Industrial Development Authority from July 1, to June 30, 2014.

*Motion was moved Councilman Dennis and seconded by Councilman Matthews To approve Resolution 2014-05-12 (a) allocation of the Tobacco Tax to the Checotah Industrial Development Authority from July 1 to June 30, 2014. Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes. Councilman Pouncil was absent.*

15. Discuss and/or take action on budget for Planning & Zoning.  
*No Action.*

16. Discuss and/or take Resolution 2014-05-12 (b) adopting a cafeteria plan and flexiable benefit plan for the City of Checotah.

*Motion was moved by Councilman Dennis and seconded by Councilman Myers to approve Resolution 2014-05-12 (b) adopting a cafeteria plan and flexiable benefit plan for the City of Checotah. Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes. Councilman Pouncil was absent.*

17. Discuss and/or take action on applying for a hazard mitigation grant for a New EOC/Community Storm Shelter.

*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to approve application for a hazard mitigation grant for a New EOC/Community Storm Shelter. Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes. Councilman Pouncil was absent.*

18. Remarks and inquiries by the governing body

19. Adjournment- *Motion was moved by Councilman Dennis and seconded by Councilman Roberts to adjourn.*

*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Roberts, Wiles and Councilwomen Frost and Reaves voting yes. Councilman Pouncil was absent.*

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LouAnn Moore, Deputy City Clerk

Marvin Nichols, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
MONDAY, May 12, 2014  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Nichols called the meeting to order at 7:30 p.m.*
2. Roll Call – *Members present were Trustee’s Dennis, Frost, Matthews, Myers, Nichols, Reaves, Roberts and Wiles.*  
*Trustee Pouncil was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting April 14, 2014 as presented or amended.  
*Motion was moved by Trustee Dennis and seconded by Trustee Matthews to approve PWA meeting minutes for April 14, 2014 as presented.*  
*Motion carried unanimoously with Trustees’s Dennis, Frost, Matthews, Myers, Nichols, Reaves, Roberts and Wiles voting yes.*  
*Trustee Pouncil was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Roberts and seconded by Trustee Dennis to approve financial report as presented.*  
*Motion carried unanimoously with Trustees’s Dennis, Frost, Matthews, Myers, Nichols, Reaves, Roberts and Wiles voting yes.*  
*Trustee Pouncil was absent.*
    - i. Estimated salaries for June in the amount of \$48,000.00.
    - ii. Actual Salaries for April in the amount of \$46,253.29.
    - iii. Expenditures for April in the amount of \$140,349.60.
5. Utility Department Report
6. Discuss and/or take action on Resolution 2014-05-12 (c) adopting a cafeteria plan and flexiable benefit plan for Checotah Public Works Authority.  
*Motion was moved by Trustee Dennis and seconded by Trustee Matthews to approve Resolution 2014-05-12 (c) adopting a cafeteria plan and flexiable benefit plan for Checotah Public Works Authority.*  
*Motion carried unanimoously with Trustees’s Dennis, Frost, Matthews, Myers, Nichols, Reaves, Roberts and Wiles voting yes.*  
*Trustee Pouncil was absent.*

7. Remarks and inquiries by the governing body.
8. Adjournment – *Motion was moved by Trustee Roberts and seconded by Trustee Dennis to adjourn.*  
*Motion carried unanimously with Trustees's Dennis, Frost, Matthews, Myers, Nichols, Reaves, Roberts and Wiles voting yes.*  
*Trustee Pouncil was absent.*

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LouAnn Moore, Assistant Secretary

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Marvin Nichols, Chairman