

**CITY COUNCIL MEETING**  
MINUTES of the  
**CHECOTAH CITY COUNCIL**  
**6:00 p.m. MONDAY, December 8, 2014**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Nichols called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves. Councilman Matthews was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for November 10, 2014 as presented or amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilman Dennis to approve minutes for November 10, 2014 as presented.*  
*Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Matthews was absent.*
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Financial Report as presented.*  
*Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Matthews was absent.*
    1. Estimated salaries for January in the amount of \$96,000.00.
    2. Actual salaries for November in the amount of \$93,283.68.
    3. Expenditures for November in the amount \$104,595.13.
    4. Budget Amendment General Fund in the amount of \$8,000.00.
    5. Budget Amendment General Fund in the amount of \$300.00.
    6. Budget Amendment General Fund in the amount of \$500.00.
    7. Budget Amendment Capital Improvement Fund total Revenue in the amount of \$14,810.50 and total Expenses in the amount of \$29,621.00.

- b. CIDA Report – **No Report**
  - c. Maintenance Department –
  - d. Code Enforcement –
  - e. Recreation Department – **No Report**
  - f. EMS Report -
  - g. NIMS Report – **No Report**
  - h. Police Department
  - i. Fire Department –
  - j. Court –
7. Discuss 911 addressing.
8. Discuss and/or take action on approving Checotah Animal Shelter Contract and Lease Agreement.  
**Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Checotah Animal Shelter Contract and Lease Agreement.**  
**Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.**  
**Councilman Matthews was absent.**
9. Discuss and/or take action on accepting partnering with CATS Foundation generator Checotah EMS in the amount of \$14,810.50.  
**Motion was moved by Councilman Roberts and seconded by Councilman Dennis to accept partnering with CATS Foundation generator Checotah EMS in the amount of \$14,810.50.**  
**Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.**  
**Councilman Matthews was absent.**
10. Discuss and/or take action on accepting FY 2013-2014 audit as presented.  
**Motion was moved by Councilman Dennis and seconded by Councilman Roberts to approve FY 2013-2014 audit as presented.**  
**Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.**  
**Councilman Matthews was absent.**
11. Discuss and/or take action on updating of Comprehensive Plan.  
**Motion was moved by Councilman Roberts and seconded by Councilman Wiles to appoint Planning & Zoning to update the City's Comprehensive Plan.**  
**Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.**  
**Councilman Matthews was absent.**
12. Discuss and/or take action on approving Resolution # 2014-12-08 Notice of Election.  
**Motion was move by Councilman Dennis and seconded by Councilman Myers to approve Resolution # 2014-12-08 Notice of Election.**  
**Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles, and Councilwomen Frost and Reaves voting yes.**  
**Councilman Matthews was absent.**

13. Discuss and/or take action on Ordinance # 574 fixing salaries of certain elected Officials.  
*Motion was moved by Councilman Pouncil and seconded by Councilman Dennis to Approve Ordinance # 574 fixing salaries of certain elected officials as amended, Mayor \$45,000.00, City Marshall/Police Chief \$45,000.00 and City Clerk \$200.00 Month.*  
*Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Matthews was absent.*
14. Discuss and/or take action on Fire Department First Responder Standard Operating Guidelines.  
*Motion was moved by Councilman Roberts and seconded by Councilman Dennis to approve Fire Department First Responder Standard Operating Guidelines.*  
*Motion carried unanimoulsy with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Matthews was absent.*
15. Remarks and inquiries by the governing body
16. Adjournment- *Motion was moved by Councilman Dennis and seconded by Councilman Roberts to adjourn.*  
*Motion carried unanimously with Councilmen Dennis, Myers, Pouncil, Roberts, Wiles and Councilwomen Frost and Reaves voting yes.*  
*Councilman Matthew was absent.*

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LouAnn Moore, Deputy City Clerk

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Marvin Nichols, Mayor