

**CITY COUNCIL MEETING**  
MINUTES of the  
**CHECOTAH CITY COUNCIL**  
**6:00 p.m. MONDAY, August 11, 2014**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

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1. Call to order – *Mayor Nichols called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilman Matthews Myers, Pouncil, Wiles and Councilwoman Reaves.*  
*Councilmen Dennis, Roberts and Councilwoman Frost was absent.*
3. Invocation & Pledge of Allegiance-  
*Councilman Pouncil gave the Invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for July 14, 2014 as presented or amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilman Myers to approve minutes for July 14, 2014 as presented.*  
*Motion carried unanimoously with Councilmen Matthews, Myers, Pouncil, Wiles and Councilwoman Reaves voting yes.*  
*Councilman Dennis, Roberts and Councilwoman Frost was absent.*
6. Reports of Committees, Boards and Departments.

*Councilman Roberts entered the meeting at 6:05 p.m.*

- a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Matthews and seconded by Councilman Pouncil to approve Financial Report 6. a. 1 thru 3 and 6. b & c.*  
*Motion carried unanimoously with Councilmen Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.*  
*Councilman Dennis and Councilwoman Frost were absent.*
  1. Estimated salaries for September in the amount of \$97,000.00.
  2. Actual salaries for July in the amount of \$95,844.04.
  3. Expenditures for July in the amount \$160,552.03.
- b. Discuss and/or take action on approving Budget Amendment General Fund in the amount of \$1,000.00.
- c. Discuss and/or take action on approving Budget Amendment Ambulance Fund in the amount of \$1,000.00.

- d. CIDA Report –
- e. Maintenance Department
- f. Code Enforcement – *No Report*
- g. Recreation Department –
- h. EMS Report -
- i. NIMS Report –
- j. Police Department
- k. Fire Department –
- l. Court –

***Councilman Dennis entered the meeting at 6:10 p.m.***

- 7. Discuss and/or take action on City of Checotah partnering with the CATS Foundation to purchase generators for Fire Department and EMS, one to be purchased this fiscal year 2014-2015 and one to be purchased next fiscal year 2015-2016.

***No Action.***

- 8. Discuss and/or take action on approving Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust on granting the Trust the authority to act as agent in assigning new address to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.

***Motion was moved by Councilman Wiles and seconded by Councilman Myers to approve Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust on granting the Trust the authority to act as agent in assigning new address to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.***

***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.***

***Councilwoman Frost was absent.***

- 9. Discuss and/or take action on approving Resolution # 2014-08-11 casting a vote for one Trustee of The Oklahoma Municipal Retirement Fund (OMRF) to fill the expiring term of Trustee At-Large.

***Motion was moved by Councilman Dennis and seconded by Councilman Roberts to approve Resolution # 2014-08-11 casting a vote for Gaylord Z. Thomas as a trustee of The Oklahoma Municipal Retirement Fund (OMRF) to fill the expiring term of Trustee-At-Large.***

***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.***

***Councilwoman Frost was absent.***

- 10. Discuss and/or take action on appointing Margaret Rigney to the Library System's Board of Trustees for the term of July 1, 2014 thru June 30, 2017.

***Motion was moved by Councilman Dennis and seconded by Trustee Matthews to appoint Margaret Rigney to the Library System's Board of Trustees for the term of July 1, 2014 thru June 30, 2017.***

***Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.***

***Councilwoman Frost was absent.***

11. Discuss and/or take action on Identity Theft Prevention Program (Red Flag Rules).  
*Motion was moved by Councilman Dennis and seconded by Councilman Matthews to accept that there has not been any Identity Theft (Red Flag Rules) problems since the last report .*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.*  
*Councilwoman Frost was absent.*
12. Discuss and/or take action on new policy and procedure manual for Police Department  
*Tabled till September.*
13. Discuss and/or take action on Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust for incentive pay to the City for full time and part time employees that have attended, completed, and been certified as Emergency Telecommunicator (ETC) through an approved accreditation approved by the Trust.  
*Tabled till September.*
14. Remarks and inquiries by the governing body
15. Adjournment- *Motion was moved by Councilman Dennis and seconded by Councilman Wiles to adjourn.*  
*Motion carried unanimously with Councilmen Dennis, Matthews, Myers, Pouncil, Roberts, Wiles and Councilwoman Reaves voting yes.*  
*Councilwoman Frost was absent.*

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LouAnn Moore, Deputy City Clerk

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Marvin Nichols, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
MONDAY, August 11, 2014  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Nichols called the meeting to order at 6:50 p.m.*
2. Roll Call – *Members present were Trustee’s Dennis Matthews, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles.*  
*Trustee Frost was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting July 14, 2014 as presented or amended.  
*Motion was moved by Trustee Dennis and seconded by Trustee Matthews to approve minutes of PWA meeting July 14, 2014 as presented.*  
*Motion carried unanimously with Trustee’s Dennis, Matthews, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Frost was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Dennis and seconded by Trustee Matthews to approve Financial Report as presented.*  
*Motion carried unanimously with Trustee’s Dennis, Matthews, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Frost was absent.*
    - i. Estimated salaries for September in the amount of \$52,000.00.
    - ii. Actual Salaries for July in the amount of \$50,498.92.
    - iii. Expenditures for July in the amount of \$151,027.22.
5. Utility Department Report
6. Discuss and/or take action on Identity Theft Prevention Program (Red Flag Rules).  
*Motion was moved by Trustee Dennis and seconded by Trustee Matthews to accept that there has not been any Identity Theft (Red Flag Rules) problems since the last report.*  
*Motion carried unanimously with Trustee’s Dennis, Matthews, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Frost was absent.*
7. Remarks and inquiries by the governing body.

8. Adjournment- *Motion was moved by Trustee Dennis and seconded by Trustee Matthews to adjourn.*  
*Motion carried unanimously with Trustee's Dennis, Matthews, Myers, Nichols, Pouncil, Reaves, Roberts and Wiles voting yes.*  
*Trustee Frost was absent.*

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LouAnn Moore, Assistant Secretary

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Marvin Nichols, Chairman