

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
MONDAY, July 13, 2015  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:10 p.m.*
2. Roll Call- *Members present were Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*  
*Trustee Dennis was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting June 8, 2015 as presented or amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Wiles to approve minutes of PWA meeting June 8, 2015 as presented.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to Approve financial report 4. A. 1 thru 3 as presented.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
    - i. Estimated salaries for August in the amount of **\$55,000.00.**
    - ii. Actual Salaries for June in the amount of **\$53,081.91.**
    - iii. Expenditures for June in the amount of **\$159,815.99.**
  - b. Discuss and/or take action on released and Re-Issued purchase orders.  
*Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve released and Re-Issued purchase orders.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
5. Utility Department Report
6. Discuss and/or take action on entering into executive session to discuss allocating funds for raises of office personnel pursuant to title § to Title 25 307 (b.1).  
*No Action.*

7. Take action on allocating funds for raises of office personnel.  
*No Action.*
8. Discuss and/or take action on grants and possible fee for assistance in writing grants.  
*Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve \$14,000.00 for four tiers of assistance with help in writing grants.*  
*Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
9. Remarks and inquiries by governing body.
10. Adjournment – *Motion was moved by Trustee Reynolds and seconded by Trustee Pouncil to adjourn.*  
*Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman