

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**MONDAY, January 13, 2020**  
**6:00 p.m.**

Checotah Senior Citizens  
611 N Broadway, Checotah, Ok. 74426

---

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilman Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves.*
3. Invocation & Pledge of Allegiance- *Councilman Brinsfield gave the Invocation and Mayor Tarkington led the Pledge the Allegiance.*
4. Citizen’s Comments (3- minute max.) *J.C. Camp ask the Council about Mike Every being fired.*

*Gary Every was complaining about us enforcing ordinances and pit bulls and German Shepherd were running around all his neighborhood.*

5. Discuss and/or take action on approval of minutes for City Council meeting December 9, 2019 as presented or amended.  
***Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve minutes for City Council meeting December 9, 2019 as presented.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***
6. Discuss and/or take action on the Financial Report as presented or as amended.
  1. Estimated Salaries for January in the amount of \$105,000.00.
  2. Actual salaries for December in the amount of **\$108,781.93.**
  3. Expenditures for December in the amount of \$712,331.85.

**Reports of Committees, Boards and Departments**

- a. Chamber of Commerce
- b. Planning & Zoning -
- c. CIDA Report –
- d. Maintenance Department –
- e. Ordinance Officer-
  - f. Recreation Department & Emergency Management –
  - g. EMS Report –
  - h. Fire Department –
  - i. Police Department –
  - j. Court –

7. Discuss and/or take action on Resolution #2020-01-13 notifying the residents of said Town of the adoption of a newly compiled “Code of Ordinances”.

***Motion was moved by Councilman Wiles and seconded by Councilman Myers to approve Resolution #2020-01-13 notifying the residents of said Town of the adoption of a newly complies “Code of Ordinances”.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

8. Discuss and/or take action on approving Ordinance # 591 adopting and enacting the (2020) “Checotah Code of Ordinances”.

***Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve Ordinance # 591 adopting and enacting the (2020) “Checotah Code of Ordinances”.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Mayor declared an emergency!***

***Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve the declaration of an emergency and effective immediately.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

9. Discuss and/or take action on closing of Wine blood 50 ft. right of way, between Knisley and Okmulgee per Planning & Zoning.

***Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to approve closing of Wine Blood 50 ft. of right of way, between Knisley and Okmulgee per Planning & Zoning.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

10. Discuss and/or take action on approving proposal from Planning & Zoning on stick homes.

***Motion was moved by Councilman Wiles and seconded by Councilman Fields to direct City Attorney to draft an Ordinance on proposal from Planning & Zoning on stick homes.***

***Motion carried unanimously with Councilman Brinsfield, Fields, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Councilman Key voted no.***

11. Discuss and/or take action on approving RC Race Cars at Sports Complex.  
***No Action***

12. Discuss and/or take action on all City Vehicles and Equipment having City Emblems for Identification.

***Motion was moved by Councilman Brinsfield and seconded by Councilman Wiles to approve all City Vehicles and Equipment have Emblems for Identification.***

***Motion carried unanimously with Councilman Brinsfield, Fields, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Councilman Robison voted no.***

13. Discuss and/or take action on contract for animal shelter management as presented.

***Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to approve animal shelter management agreement as presented with renewal automatically in one year.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

14. Discuss and/or take action on renewal with Air Med.

***Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to renew contract with Air Med for full time employees only.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

15. Discuss and/or take action on insuring certain properties/structures.

***No Action***

16. Discuss and/or take action on entering in Executive Session to consider receiving confidential communication from the City Attorney concerning a pending case against the City of Checotah Pursuant to Title 25 § Section 307 (b # 4).

***Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to enter into Executive Session to consider receiving confidential communication from the City Attorney concerning a pending case against the City of Checotah Pursuant to Title 25 § Section 307 (b. # 4).***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Motion was moved by Councilman Myers and seconded by Councilman Brinsfield declaring out of Executive Session.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

17. Take action on Executive Session to consider receiving confidential communication from the City Attorney concerning a pending case against the City of Checotah Pursuant to Title 25 § Section 307 (b. #4).

***Motion was moved by Councilman Key and seconded by Councilman Fields to authorize Police Chief to dispose of property in his possession that are no longer used for evidence.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Motion was moved by Councilman Robison and seconded by Councilwoman Greenleaf to authorize City Attorney to file a disclaimer in District Court concerning case # CV-2019-110.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

18. Discuss and/or take action on Site Readiness Plan.  
***Mayor discussed talks with ODOT concerning the excess road in the future. No action was taken.***
19. Remarks and inquiries by the governing body & Mayors Report.
20. Adjournment- ***Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to adjourn.***  
***Motion carried unanimously with Councilman Brinsfield, Fields, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

---

LouAnn Moore, Deputy City Clerk

---

Daniel Tarkington, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
**MONDAY, January 13, 2020**  
Checotah Senior Citizens  
611 N. Broadway, Checotah, Ok. 74426

---

1. Call to order – *Chairman called the meeting to order at 7:08 p.m.*
2. Roll Call – *Members present were Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.*
3. Discuss and/or take action on approval of PWA Meeting minutes December 9, 2019 as presented or amended.

***Motion was moved by Trustee Brinsfield and seconded by Trustee Robison to approve PWA Meeting minutes December 9, 2019 as presented.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

4. Discuss and/or take action on Financial Report as presented or as amended.

***Motion was moved by Trustee Robison and seconded by Trustee Brinsfield to approve Financial Report as presented.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

Estimated salaries for January in the amount of \$55,000.00.

- i. Actual Salaries for December in the amount of \$57,482.13.
- ii. Expenditures for December in the amount of **\$182,003.03.**

5. Reports of Committees, Boards and Departments:

Water Maintenance Report

Utility Report

6. Discuss and/or take action on all PWA Vehicles and Equipment having City Emblems for Identification.

***Motion was moved by Trustee Wiles and seconded by Trustee Fields to approve all PWA Vehicles and Equipment having the City Emblems for Identification.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

7. Discuss and/or take action on commercial lease agreement with Happy Paws Foundation.

***Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve Commercial lease agreement with Happy Paws Foundation as presented.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

8. Discuss and/or take action on renewal with Air Med.

***Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve Renewal with Air Med for Full Time Employees.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

9. Discuss and/or take action on insuring properties/structures.

***No Action***

10. Remarks and inquiries from Chairman and Trustees.

11. Adjournment- ***Motion was moved by Trustee Robison and seconded by Trustee Wiles to adjourn.***

***Motion carried unanimously with Trustees Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.***

---

LouAnn Moore, Assistant Secretary

---

Daniel Tarkington, Chairman