

**MINUTES**  
**of the**  
**CHECOTAH CITY COUNCIL**

**MONDAY, January 11, 2016**

City Hall

414 W Gentry, Checotah, Ok. 74426

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1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill. Councilman Myers was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the Invocation and Councilwoman Underhill led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council December 14, 2015, as presented or amended.  
*Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf.*  
*Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.*
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman to approve Financial Report 6. a. 1 thru 3 as presented. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.*
    1. Estimated salaries for February in the amount of **\$97,000.00.**
    2. Actual salaries for December in the amount of **\$104,029.17.**
    3. Expenditures for December in the amount **\$116,531.74.**
    4. Budget Amendment General Fund in the amount of **\$1,000.00.**  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve budget amendment General Fund in the amount of \$1,000.00.*  
*Motion carried unanimously with Councilmen Key, Pouncil, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.*

- b. Discuss and/or take action on transferring CD # 8489 at the rate of .85% from Fort Gibson State Bank Restricted Fund in the amount of \$229,000.00.  
***Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to transfer CD # 8489 at the rate of .85% from Fort Gibson State Bank Restricted Fund in the amount of \$229,000.00 to Edward Jones at the rate of 1.3% for total amount of \$229,000.00. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.***
  - c. Planning & Zoning -
  - d. CIDA Report –
  - e. Maintenance Department –
  - f. Code Enforcement –
  - g. Recreation Department –
  - h. EMS Report -
  - i. NIMS Report –
  - j. Police Department –
  - k. Fire Department –
  - l. Court –
  - m. Animal Control- ***No Report***
7. Discuss and/or take action on approval of Closeout Documents for 14814 CDBG CIP 2011.  
***Motion was moved by Councilman Key and seconded by Councilman Reynolds to approve closeout of Documents for 14814 CDBG CIP 2011. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.***
8. Discuss and/or take action approving Resolution 2016-01-11 to adopt the 5 Year Plan for 14814 CDBG CIP 2011.  
***Motion was moved by Councilman Pouncil and seconded by Councilman Wiles to approve Resolution 2016-01-11 to adopt the 5 Year Plan for 14814 CDBG CIP 2011. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.***
9. Discuss and/or take action on authorizing the mayor to sign all application and/or grant related documents.  
***Motion was moved by Councilman Reynolds and seconded by Councilman Key to authorize Mayor Tarkington to sign all application and/or grant related documents. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Myers was absent.***

10. Discuss and/or take action on appointing Jackie Price and Scotty Burge as Trustee's on the Recreation Authority Board.  
***Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to appoint Jackie Price and Scotty Burge as Trustee's on the Recreation Authority Board.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***
11. Discuss and/or take action on declaring following items surplus, 2005 Ford Crown Vic. VIN # 2FAFP71W05X144230 & 2006 Chevrolet Tahoe VIN # 1GNEC13Z06R142308.  
***Motion was moved by Councilman Reynolds and seconded by Councilwoman Underhill to declare following items surplus, 2005 Ford Crown Vic VIN # 2FAFP71W05X144230 & 2006 Chevrolet Tahoe VIN # 1GNEC13Z06R142308.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***
12. Discuss and/or take action on donating surplus vehicle 2005 Ford Crown Vic. VIN # 2FAFP71W05X144230 to Oklahoma Tourism & Recreation Department.  
***Motion was moved by Councilman Wiles and seconded by Councilwoman Underhill to donate surplus vehicle 2005 Ford Crown Vic. VIN # 2FAFP71W05X144230 to Oklahoma Tourism & Recreation Department.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***
13. Discuss and or take action on donating surplus vehicle 2006 Chevrolet Tahoe VIN # 1GNEC13Z06R142308 to McIntosh County Sherriff's Department.  
***Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to donate surplus vehicle 2006 Chevrolet Tahos VIN # 1GNEC13Z06R142308 to McIntosh County Sherriff's Department.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***
14. Discuss and/or take action on appointing Janie Underhill to the Historical Preservation & Landmark Commission.  
***Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to appoint Janie Underhill to the Historical Preservation & Landmark Commission.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***
15. Discuss and/or take action on appointing Robert Newton to Ward 4 Council Seat until 2017 election.  
***Motion was moved by Councilman Wiles and seconded by Councilman Reynolds to appoint Robert Newton to Ward 4 Council Seat until 2017 election.***  
***Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Myers was absent.***

16. Remarks and inquiries by the governing body & Mayors Report.
17. Adjournment- ***Motion was moved by Councilman Reynolds and seconded by Councilman Greenleaf to adjourn.  
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.  
Councilman Myers was absent.***

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LouAnn Moore, Deputy City Clerk

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Daniel Tarkington, Mayor