

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
**CHECOTAH CITY COUNCIL**  
**MONDAY, DECEMBER 12, 2016**  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 6:50 p.m.*
2. Roll Call – *Members present were Trustee’s Greenleaf, Key, Myers, Pouncil, Tarkington, Underhill and Wiles. Trustee Reynolds was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting November 14, 2016, as presented or amended.  
*Motion was moved by Trustee Myers and seconded by Trustee Underhill to approve minutes of PWA meeting November 14, 2016 as presented.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Reynolds was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Underhill to approve Financial Report as presented.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Reynolds was absent.*
    - i. Estimated salaries for January in the amount of **\$57,000.00.**
    - ii. Actual Salaries for November in the amount of 57,795.89.
    - iii. Expenditures for November in the amount of **\$145,512.94.**
5. Utility Department Report
6. Discuss and/or take action on accepting FY 2015-2016 audit as presented.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Wiles to accept FY 2015-2016 audit as presented.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Reynolds was absent.*
7. Discuss 8 sets of bases for baseball and softball fields in the amount of \$2,000.00.
8. Discuss metal for foul poles in the amount of \$350.00.

9. Discuss lights at the sports complex.
10. Remarks and inquiries by governing body.
11. Adjournment – *Motion was moved by Trustee Pouncil and seconded by Trustee Myers to adjourn.*  
*Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Reynolds was absent.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman