MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, **September 12, 2016**
City Hall
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:40 p.m.*

2. Roll Call – *Members present were Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*

3. Discuss and/or take action on approval of minutes of PWA meeting August 8, 2016, as presented or amended.
   Motion was moved by Trustee Pouncil to approve minutes of PWA meeting August 8, 2016 as presented.
   Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

4. Reports of Committees, Boards and Departments:

   a. Discuss and/or take action on the Financial Report as presented or as amended.
      Motion was moved by Trustee Pouncil and seconded by Trustee Underhill to approve financial report as presented.
      Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

      i. Estimated salaries for October in the amount of $**53,000.00.**
      ii. Actual Salaries for August in the amount of $**51,607.98.**
      iii. Expenditures for August in the amount of $**138,974.40.**

5. Utility Department Report

6. Discuss and/or take action on adopting Ordinance #576 prohibiting use of tobacco in any form, including vapor products, in or on any City of Checotah/Checotah Public Works Authority, owned building, property, vehicle or equipment; definition of terms and phrases; posting; violation and penalty; enforcement; repealer; severability and emergency.
   Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to adopt Ordinance #576 prohibiting use of tobacco in any form, including vapor products in or on any City of Checotah/Checotah Public Works Authority, owned building, property, vehicle or equipment; definition of terms and phrases; posting; violation and penalty; enforcement; repealer; severability and emergency.
   Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

7. **Mayor Tarkington declares an emergency.**

8. Discuss and/or take action on setting cost of fine plus court costs, regarding Ordinance # 576.
   Motion was moved by Trustee Myers and seconded by Trustee Pouncil to set $51.00 plus court costs of $49.00 for a total of $100.00 as fine regarding Ordinance # 576. Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

9. Remarks and inquiries by governing body.

10. Adjournment – ***Motion was moved by Trustee Pouncil and seconded by Trustee Reynolds to adjourn.***
    Motion carried unanimoulsy with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

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LouAnn Moore, Assistant Secretary Daniel Tarkington, Chairman