

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, June 13, 2016
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 7:00 p.m.*
2. Roll Call – *Members present were Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*
Trustee Newton was absent.
3. Discuss and/or take action on approval of minutes of PWA meeting minutes May 9, 2016, as presented or amended.
Motion was moved by Trustee Underhill and seconded by Trustee Pouncil to approve PWA meeting minutes from May 9, 2016 as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee Newton was absent.
4. Reports of Committees, Boards and Departments:
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Trustee Pouncil and seconded by Trustee Underhill to approve 4. a. (1) as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee Newton was absent.

Motion was moved by Trustee Reynolds and seconded by Trustee Underhill to approve 4. a. (2) as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee Newton was absent.

Motion was moved by Trustee Underhill and seconded by Trustee Reynolds to approve 4. a. (3) as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee Newton was absent.

Motion was moved by Trustee Pouncil and seconded by Trustee Reynolds to approve 4. a. (4) as presented.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

- i. Estimated salaries for July in the amount of \$56,000.00.
- ii. Actual Salaries for May in the amount of \$53,005.16.
- iii. Expenditures for May in the amount of \$128,363.30.
- iv. Budget Amendment Recreation Authority in the amount of \$16,450.00.

5. Utility Department Report

6. Discuss and/or take action on approving renewal of Worker's Compensation Standard Plan with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$110,779.00.

Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve renewal of Worker's Compensation Standard Plan with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$110,779.00.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

7. Discuss and/or take action on approving Resolution # 2016-06-13 (a.) the City of Checotah, Budget for the fiscal Year 2016-2017.

Motion was moved Trustee Myers and seconded by Trustee Wiles to approve Resolution # 2016-06-13 (a.) the City of Checotah, Budget for the fiscal Year 2016-2017.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

8. Discuss and/or take action on approving Resolution # 2016-06-13 (b.) Policy for Lapsing of Appropriations at End of City's Fiscal Year.

Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve Resolution # 2016-06-13 (b.) Policy for Lapsing of Appropriations at End of City's Fiscal Year.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

9. Discuss and/or take action on raising re-connect fee to \$100.00.

Motion was moved by Trustee Wiles and seconded by Trustee Underhill to raise re-connect fee to \$100.00 effective July 1, 2016.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

10. Discuss and/or take action on assessing a re-read fee of \$25.00.

Motion was moved by Trustee Underhill and seconded by Trustee Key to assess a re-read fee of \$25.00 effective July 1, 2016.

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

11. Remarks and inquiries by governing body.

12. Adjournment – *Motion was moved by Trustee Reynolds and seconded by Trustee Myers to adjourn.*

Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Trustee Newton was absent.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman