

MINUTES
of the
CHECOTAH CITY COUNCIL
MONDAY, March 14, 2016
City Hall
6:00 P.M.
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council February 8, 2016, As presented or amended.
Motion was moved by Councilman Pouncil and seconded by Councilwomen Greenleaf to approve minutes for City Council February 8, 2016 as presented. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
6. Discuss and/or take action on approval of minutes for Special City Council meeting February 23, 2016 as presented or amended.
Motion was moved by Councilman Reynolds and seconded by Councilwoman Greenleaf to approve minutes for Special City Council meeting February 23, 2016 as presented or amended. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
7. Reports of Committees, Boards and Departments.
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Reynolds and seconded by Councilwoman Underhill to approve Financial Report as presented. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
 1. Estimated salaries for April in the amount of \$92,000.00.
 2. Actual salaries for February in the amount of **\$89,729.84.**
 3. Expenditures for February in the amount of **\$104,503.94.****FYI- Certificates of Deposits**
 - b. Planning & Zoning -
 - c. Planning & Zoning -

- d. CIDA Report – **No Report**
 - e. Maintenance Department –
 - f. Code Enforcement –
 - g. Recreation Department –
 - h. EMS Report -
 - i. NIMS Report –
 - j. Police Department –
 - k. Fire Department –
 - l. Court –
8. Discuss and/or take action on appointing Mike Key to Recreation Authority as a Trustee.
Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to appoint Mike Key to Recreation Authority as Trustee.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
9. Discuss and/or take action on appointing Dale Hamilton to the Planning Zoning and Board of Ajustment as a Trustee.
Motion was moved by Councilman Reynolds and seconded by Councilman Key to appoint Dale Hamilton to the Planning Zoning and Board of Adjustment as a Trustee.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
10. Discuss and/or take action on cashing in CD # 73661 Restricted Fund at the rate of .60% at The First National Bank of McAlester in the amount of \$107,834.00 plus interest maturing on March 24, 2016. The check needs to be made out to the City of Checotah, 414 W. Gentry, Checotah Oklahoma 74426.
Motion was moved by Councilman Reynolds and seconded Councilman Myers to cash in CD # 73661 Restricted Fund at the rate of .60% at The First National Bank of McAlester in the amount of \$107,834.00 plus interest maturing on March 24, 2016. Check being made to City of Checotah, 414 W. Gentry, Checotah Oklahoma 74426 and when we get the check to invest it where the highest rate is offered.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.
11. Discuss and/or take action on restructuring Checotah Fire Department & Checotah EMS under one Director beginning FY 2016-2017, pursuant to proposal of Councilman Newton.
Motion was moved by Councilman Reynolds and seconded by Councilwoman Underhill to restructure Checotah Fire Department & Checotah EMS under one Director beginning FY 2016-2017, pursuant to proposal of Councilman Newton.
Motion carried unanimously with Councilmen Key, Newton, Reynolds, Wiles and Councilwoman Underhill voting yes.
Councilmen Myers, Pouncil and Councilwoman Greenleaf voting no.
12. Discuss and/or take action on opening salaried position of Fire Chief/EMS Director.
Motion was moved by Councilman Reynolds and seconded by Councilman Newton to open salaried position of Fire Chief/EMS Director at the salary of \$40,000.00.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil,

***Reynolds, Wiles and Councilwoman Underhill voting yes.
Councilwoman Greenleaf voting no.***

13. Discuss and/or take action on entering into executive session to discuss salary of City Attorney and LouAnn Moore pursuant to Title 25 § 307 (b) 1.
***Motion was moved by Councilman Pouncil and seconded by Councilman Myers to enter into executive session to discuss salary of City Attorney and LouAnn Moore pursuant to Title 25 § 307 (b.) 1.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.***

Mayor Tarkington declared out of executive session at 7:55 p.m.

14. Take action on executive session salary of City Attorney.
***Motion was moved by Councilman Pouncil and seconded by Councilman Wiles to raise salary of City Attorney on City side \$6,500.00.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.***
15. Remarks and inquiries by the governing body & Mayors Report.
16. Adjournment- ***Motion was moved by Councilman Pouncil and seconded by Councilman Myers to adjourn.
Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.***

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, March 14, 2016
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 8:00 p.m.*
2. Roll Call – *Members present were Trustee’s Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting February 8, 2016, as presented or amended.
Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve minutes of PWA meeting February 8, 2016 as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
4. Reports of Committees, Boards and Departments:
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Trustee Pouncil to and seconded by Trustee Greenleaf to approve Financial Report 4. a. 1 thru 3 as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve 4. a. 4 as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
 - i. Estimated salaries for April in the amount of \$51,000.00.
 - ii. Actual Salaries for February in the amount of **\$49,001.69.**
 - iii. Expenditures for February in the amount of **\$61,641.52.**
 - iv. Budget Amendment Public Works Authority total Revenue \$10,000.00 and total expenses \$100,00.00.
5. Take action on executive session salary of City Attorney & LouAnn Moore.
Motion was moved by Trustee Reynolds and seconded by Trustee Greenleaf to raise salary of City Attorney on PWA side \$6,500.00.
Motion carried unanimously with Trustee’s Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to make LouAnn Moore a salaried position of Office Manager, salary to be \$42,000.00. Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

6. Utility Department Report
7. Remarks and inquiries by governing body.
8. Adjournment – ***Motion was moved by Trustee Pouncil and seconded by Trustee Myers to adjourn. Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Newton, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.***

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman