

MINUTES
Of the
CHECOTAH CITY COUNCIL
MONDAY, JANUARY 9, 2017
City Hall
6:00 P.M.
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill. Councilman Reynolds was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilwoman Greenleaf led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting December 12, 2016, as presented or amended.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve minutes for City Council meeting December 12, 2016 as presented.
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.
Councilman Reynolds was absent.
6. Reports of Committees, Boards and Departments.
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve 6. a. 1 thru 3 Financial Report.
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.
Councilman Reynolds was absent.
 1. Estimated salaries for February in the amount of **\$90,000.00.**
 2. Actual salaries for December in the amount of **\$87,367.00.**
 3. Expenditures for December in the amount of **\$368,682.34.**
 4. Budget Amendment General Fund Maintenance in the amount of **\$1,500.00.**
Motion was moved by Councilman Myers and seconded by Councilwoman Underhill to approve 6. a. #4 budget amendment general fund maintenance in the amount of \$1,500.00.

Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.

Councilman Reynolds was absent.

5. Budget Amendment General Fund Police in the amount of \$1,000.00.

Motion was moved by Councilman Myers and seconded by Councilwoman Underhill to approve 6. A. # 5 to approve budget amendment general fund police in the amount of \$1,000.00.

Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.

Councilman Reynolds was absent.

6. Budget Amendment General Fund Wastewater Project in the amount of \$20,561.00.

Motion was moved by Councilman Pouncil and seconded by Councilwomen Greenleaf to approve general fund wastewater project in the amount of \$20,561.00.

Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.

Councilman Reynolds was absent.

- b. Discuss and or take action on payment to Cook Consulting LLC in the amount of \$86,015.63.

Motion was moved by Councilman Pouncil and seconded by Councilwoman Underhill to approve Cook Consulting LLC in the amount of \$86,015.63.

Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.

Councilman Reynolds was absent.

- c. Discuss and or take action on budget for FY 2017-2018 and setting date for department head meeting.

Motion was moved by Councilman Myers and seconded by Councilman Council to approve all budget information be turned in to Shauna Smith Finance Administrator on or before February 15, 2017, also setting department head meeting with Council to present their budgets February 27, 2017 at 6:00 p.m.

Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.

Councilman Reynolds was absent.

- d.. Planning & Zoning -
e. CIDA Report –
f. Maintenance Department –
j. Ordinance Officer-

- k.. Recreation Department –
 - l. EMS Report -
 - m. Emergency Management Report –
 - n. Police Department –
 - o. Fire Department –
 - p. Court –
7. Discuss and/or take action on revision of employee handbook pertaining to compensatory time-off in lieu of overtime pay effective February 1, 2017.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Underhill to approve revision of employee handbook pertaining to compensatory time-off in lieu of overtime pay effective February 1, 2017.
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.
Councilman Reynolds was absent.
8. Remarks and inquiries by the governing body & Mayors Report.
- 9.. Adjournment- ***Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to adjourn.***
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Wiles, Councilwomen Greenleaf and Underhill voting yes.
Councilman Reynolds was absent.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor