

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**MONDAY, NOVEMBER 14, 2016**  
City Hall  
6:00 P.M.  
414 W Gentry, Checotah, Ok. 74426

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1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and City Attorney Carman Rainbolt led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting October 11, 2016, as presented or amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve the minutes of City Council meeting October 11, 2016 as presented.*  
*Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve 6. a. 1 thru 3 Financial Report as presented.*  
*Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*  
  
*Motion was moved by Councilman Reynolds and seconded by Councilman Pouncil to approve 6. a. # 4 Budget Amendment General Fund Maintenance in the amount of \$62, 345.00 as presented.*  
*Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*
    1. Estimated salaries for December in the amount of **\$90,000.00.**
    2. Actual salaries for October in the amount of **\$86,282.67.**
    3. Expenditures for October in the amount of **\$103,703.09.**
    4. Budget Amendment General Fund Maintenance in the amount of \$62,345.00.

- b. Planning & Zoning -
- c. CIDA Report – **No Report**
- d. Maintenance Department –
- e. Ordinance Officer-
- f. Recreation Authority –
- g. EMS Report -
- h. Emergency Management Report –
- i. Police Department – **No Report**
- j. Fire Department –
- k. Court – (pg. 79)

7. Discuss Gallagher insurance proposal for Insure Oklahoma.
8. Discuss and/or take action on approving City Council Meeting Dates for 2017.  
***Motion was moved by Councilman Myers and seconded by Councilman Pouncil to approve City Council Meeting Dates for 2017.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***
9. Discuss and/or take action on approving Holiday Closings for 2017.  
***Motion was moved by Councilman Myers and seconded by Councilman Pouncil to approve Holiday Closings for 2017.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***
10. Discuss and/or take action on approving Christmas Bonus for City Employees.  
***Motion was moved by Councilman Pouncil and seconded by Councilman Myers to approve Christmas Bonus for City Employees.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***
11. Discuss and/or take action on approving Christmas Bonus for Volunteer Fireman.  
***Motion was moved by Councilman Myers and seconded by Councilman Pouncil to approve Christmas Bonus for Volunteer Fireman.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***
12. Discuss and/or take action on revisiting 208 SE Main Street a/k/a S60’N120’ of lot 103 blk. 148 OT-Checotah removing from the condemned list, was given 90 day extension on June 13, 2016 and then a 60 day extension on September 12, 2016.  
***Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to give 90 extension until February 13, 2017 for 208 SE Main Street a/k/a S60’ N 120’ of lot 103 blk, 148 OT-Checotah removing from condemned list.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

13. Discuss and/or take action on Cook Consulting LLC in the amount of \$82,163.75.  
*Motion was moved by Councilman Pouncil and seconded by Councilman Wiles to approve Cook Consulting LLC in the amount of \$82,163.75.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*
  
14. Discuss and/or take action on request from County Commissioner Bill Phillips extension on County Properties.  
*Motion was moved by Councilman Myers and seconded by Councilman Pouncil to extend 90 days which would be February 13, 2017 on County Properties located at 612 E. Gentry and 113 NE 5<sup>th</sup>.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*
  
15. Discuss and/or take action on declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.  
*Motion was moved by Councilman Wiles and seconded by Councilman Pouncil to declare that property located at Lot 8 blk. 48 OT-Checotah 1.00 Lots (917 W. Rankin) is a dilapidated property that constitutes a detriment or a hazard to the public health, safety or welfare and that the property would be benefitted by the removal of such condition to be completed on or before December 12, 2016.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

**LEGAL DESCRIPTION**

**APPROX. STREET ADDRESS**

**Lot 8 blk. 48 OT-CHECOTAH 1.00 Lots**

**917 W. Rankin**

Said buildings and lots shall be commenced on or before December 1, 2016 and completed December 12, 2016.

16. Discuss and/or take action on approving agreement to accept Compensatory Time off In Lieu of Overtime Pay effective February 1, 2017.  
*Motion was moved by Councilman Wiles and seconded by Councilwoman Underhill to approve agreement to accept Compensatory Time off in Lieu of Overtime Pay effective February 1, 2017.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*
  
17. Discuss and/or take action on entering into Executive Session to discuss new FSLA Rules beginning December 1, 2016 pertaining to individual salaried employees pursuant to Title 25 § 307 b. (1)  
*Motion was moved by Councilman Myers and seconded by Councilman Key to enter into Executive Session to discuss new FSLA Rules beginning December 1, 2016, pertaining to individual salaried employees pursuant to Title 25 § 307 b. (1)  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

*Mayor Tarkington declared out of executive session.*

18. Take action on individual salaried employee.  
***Tabled***
19. Remarks and inquiries by the governing body & Mayors Report.
20. Adjournment- ***Motion was moved by Councilman Pouncil and seconded by Councilman Wiles to adjourn.***  
***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

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LouAnn Moore, Deputy City Clerk

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Daniel Tarkington, Mayor