

MINUTES
of the
CHECOTAH CITY COUNCIL
MONDAY, JULY 11, 2016
City Hall
6:00 P.M.
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilwoman Greenleaf led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting June 13, 2016, as presented or amended.
Motion was moved by Councilwoman Underhill and seconded by Councilwoman Greenleaf to approve minutes for City Council meeting June 13, 2016 as presented. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voted yes.
6. Discuss and/or take action on approval of Special Meeting Minutes June 28, 2016, as presented or amended.
Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to approve Special Meeting Minutes June 28, 2016 as presented. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.
7. Reports of Committees, Boards and Departments.
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilwoman Underhill and seconded by Councilman Wiles to approve 7. (a.) 1 thru 2 Financial Report as presented. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.
 1. Estimated salaries for August in the amount of \$95,000.00.
 2. Actual salaries for June in the amount of **\$92,153.26.**
 3. Expenditures for June in the amount of **\$215,057.37.**

Motion was moved by Councilman Pouncil and seconded by Councilman Reynolds to approve 7. (a.) 3 Financial Report as presented.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

- b. Discuss and/or take action on approving Contract # 1 Cook Consulting LLC in the amount of \$62,176.98.

Motion was moved by Councilman Pouncil and seconded by Councilman Reynolds to approve Contract # 1 Cook Consulting LLC in the amount of \$62,176.98.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

- c. Discuss and/ or take action on Pay Estimate #2 KBC Construction, Inc. in amount of \$268,211.13.

Motion was moved by Councilwoman Underhill and seconded by Councilwoman Greenleaf to pay estimate # 2 KBC Construction, Inc. in the amount of \$268,211.13.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

- d. Discuss and/or take action on released and re-issued purchase orders.

Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve released and re-issued purchase orders.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

- e. Planning & Zoning -
- f. CIDA Report –
- g. Maintenance Department –
- h. Ordinance Officer-
- i. Recreation Department –
- j. EMS Report -
- k. Emergency Management Report – **No Report**
- l. Police Department –
- m. Fire Department –
- n. Court –

8. Discuss and/or take action on agreement for Checotah Farmer's & Crafter's Market Vendor Agreement.

Motion was moved by Councilman Myers and seconded by Councilman Reynolds to approve agreement for Checotah Farmer's & Crafter's Market.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

9. Discuss and/or take action on New Employee Handbook effective July, 2016.

Motion was moved by Councilman Key and seconded by Councilman Myers to approve new employee handbook effective July, 2016.

Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.

10. Discuss and/or take action on Ordinance # 575 amending Ordinance # 475 and amending §48-187 (b) of the Checotah City Code of Ordinances regarding the standards and placement of manufactured homes in the City of Checotah, Oklahoma. ***Motion was move by Councilman Wiles and seconded by Councilman Reynolds to approve Ordinance # 575 amending Ordinance # 475 and amending § 48-187 (b.) of the Checotah City Code of Ordinances regarding the standards and placement of manufactured homes in the City of Checotah, Oklahoma. Motion carried with Councilmen Myers, Newton, Reynolds, Wiles voting yes. Councilmen Key, Pouncil and Councilwoman Greenleaf voted no. Councilwoman Underhill abstained.***
11. Remarks and inquiries by the governing body & Mayors Report.
12. Adjournment- ***Motion was moved by Councilman Reynolds and seconded by Councilwoman Underhill to adjourn. Motion carried unanimously with Councilmen Key, Myers, Newton, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voted yes.***

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor