

**MINUTES  
of the  
CHECOTAH CITY COUNCIL  
MONDAY, JUNE 13, 2016**

City Hall  
6:00 P.M.

414 W Gentry, Checotah, Ok. 74426

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**Public Hearing-Regarding the FY 2016-2017 budget, all citizens are encouraged to attend. Mayor Tarkington called the Public Hearing to order at 6:00 p.m. the public hearing ended at 6:05 p.m.**

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1. Call to order – *Mayor Tarkington called the meeting to order at 6:05 p.m.*
  
2. Roll Call – *Members present were Councilmen Key, Myers, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill.*
  
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the Invocation and Councilman Reynolds led the Pledge of Allegiance.  
Councilman Newton was absent.*
  
4. Citizen’s Comments (3- minute max.)
  
5. Discuss and/or take action on approval of minutes for City Council meeting May 9, 2016, as presented or amended.  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve minutes of City Council meeting May 9, 2016 as presented.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*
  
6. Reports of Committees, Boards and Departments.
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilwoman Underhill and seconded by Councilman Myers to approve 6. a. (1) as presented.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*  
  
*Motion was moved by Councilman Pouncil and seconded by Councilman Myers to approve 6. a. (2) as presented.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*

***Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve 6. a. (3) as presented. Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Newton was absent.***

1. Estimated salaries for July in the amount of \$91,000.00.
2. Actual salaries for May in the amount of **\$86,942.04.**
3. Expenditures for May in the amount of **\$78,849.30.**

- b. Discuss and/or take action on the Pay estimate #1 to Cook Consulting LLC. for Wastewater Treatment Plant in the amount of \$90,081.12.

***Motion was moved by Councilman Myers and seconded by Councilman Pouncil to pay estimate #1 to Cook Consulting LLC. for Wastewater Treatment Plant in the amount of \$90,081.12.***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Newton was absent.***

- c. Discuss and/or take action of payments in FY 16-17 for Contract #1 which was awarded to Cook Consulting of Fort Gibson in the amount of \$1,196,240.00 and Contract #2 which was awarded to KBC Construction, Inc. in the amount of \$530,035.00. (Wastewater CDBG Project).

***Motion was moved by Councilman Pouncil and seconded by Councilwoman Underhill to approve payments in FY 16-17 Contract #1 which was awarded to Cook Consulting of Fort Gibson in the amount of \$1,196,240.00 and Contract #2 which was awarded to KBC Construction, Inc. in the amount of \$530,035.00. (Wastewater CDBG Project).***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Newton was absent.***

- d. Planning & Zoning – ***No Report***
- e. CIDA Report – ***No Report***
- f. Maintenance Department –
- g. Ordinance Officer-
- h. Recreation Department –
- i. EMS Report -
- j. Emergency Management Report – ***No Report***
- k. Police Department –
- l. Fire Department –
- m. Court –

7. Discuss and/or take action on annual renewal of Worker’s Compensation Standard Plan with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$110,779.00.

***Motion was moved by Councilman Pouncil and seconded by Councilman Wiles to renew Worker’s Compensation Standard Plan with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$110,779.00.***

*Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*

8. Discuss and/or take action on approving agreement with SAC Nutrition.  
*Motion was moved by Councilman Reynolds and seconded by Councilwoman Greenleaf to approve agreement with SAC Nutrition.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*
9. Discuss and/or take action on Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust incentive pay for Certified Emergency Tele-Communicator (ETC).  
*Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust incentive pay for Certified Emergency Tele-Communicator (ETC).  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*
10. Discuss and/or take action on Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust granting the Trust the authority to act as agent in assigning new addresses to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.  
*Motion was moved by Councilman Pouncil and seconded by Councilman Reynolds to approve Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust granting the Trust the authority to act as agent in assigning new addresses to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*
11. Discuss and/or take action on Resolution # 2016-06-13 (a.) approving the City of Checotah, Budget for the Fiscal Year 2016-2017.  
*Motion was moved by Councilman Myers and seconded by Councilman Pouncil to approve the Resolution # 2016-06-13 (a.) City of Checotah, Budget for the Fiscal Year 2016-2017.  
Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.*
12. Discuss and/or take action on approving Resolution # 2016-06-13 (b.) Policy for Lapsing of Appropriations at End of City's Fiscal Year.  
*Motion was moved by Councilman Wiles and seconded by Councilwoman Underhill to approve Resolution # 2016-06-13 (b.) Policy for Lapsing of Appropriations at End of City's Fiscal Year.*

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Newton was absent.***

13. Discuss and/or take action on removing 208 SE Main Street a/k/a S60'N 120" of Lot 103 Blk. 148 OT-Checotah from the condemned list pursuant to request of Larry McElroy.

***Motion was moved by Councilman Wiles and seconded by Councilman Myers to remove from condemned list for 90 days and to revisit on September 12, 2016 with possible option to extend.***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

***Councilman Newton was absent.***

14. Discuss and/or take on appointment of Jerry Lewis as EMS Coordinator.

***Motion was moved by Councilman Pouncil and seconded by Councilman Pouncil and seconded by Councilwoman Underhill to appoint Jerry Lewis EMS Coordinator.***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

***Councilman Newton was absent.***

15. Discuss Emergency Management position.

16. Discuss and/or take action on amending City Ordinance # 363 Fire Department changing from Volunteer Department to Combined Department.

***Motion was moved by Councilwoman Underhill and seconded by Councilman Key to amend City Ordinance # 363 Fire Department changing from Volunteer Department to Combined Department.***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

***Councilman Newton was absent.***

17. Discuss and/or take action on awarding bid for street overlay project to H&G Paving Contractors (subsidiary of Glover & Associates, Inc.) in the amount of \$82,524.00, with one mobilization included additional mobilization's are \$5,000.00.

***No Action.***

18. Remarks and inquiries by the governing body & Mayors Report.

19. Adjournment- ***Motion was moved by Councilman Myers and seconded by Councilwoman Underhill to adjourn.***

***Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.***

***Councilman Newton was absent.***

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LouAnn Moore, Deputy City Clerk

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Daniel Tarkington, Mayor