

MINUTES
CHECOTAH CITY COUNCIL
TUESDAY, November 12, 2019
6:00 p.m.
City Hall
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves.*
3. Invocation & Pledge of Allegiance- *Councilman Brinsfield gave the Invocation and Mayor Tarkington led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
There were no Citizen’s Comments.
5. Discuss and/or take action on approval of minutes for City Council meeting October 15, 2019 as presented or amended.
Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve the minutes for City Council meeting October 15, 2019 as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
6. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve Financial Report as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
 1. Estimated Salaries for November in the amount of \$108,000.00.
 2. Actual salaries for October in the amount of **\$106,218.47.**
 3. Expenditures for October in the amount of **\$234,407.36.**

Reports of Committees, Boards and Departments

- a. Chamber of Commerce
- b. Planning & Zoning - **No Report**
- c. CIDA Report – **No Report**
- d. Maintenance Department –
- e. Ordinance Officer-
- f. Recreation Department & Emergency Management –
- g. EMS Report –
- h. Fire Department –
- i. Police Department –
- j. Court –

7. Discuss and/or take action on revoking cross commission with Creek Nation Light Horseman.
Motion was moved by Councilman Key and seconded by Councilman Robison to approve revoking cross commission with Creek Nation Light Horseman. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
8. Discuss and/or take action on City Council Meeting Dates for 2020.
Motion was moved by Councilman Brinsfield and seconded by Councilman Myers to approve City Council Meeting Dates for 2020, to be held at the Checotah Senior Citizens 611 N. Broadway, beginning with the January 13, 2020 meeting. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
9. Discuss and/or take action on approving Holiday Closings for 2020.
Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to approve Holiday Closings for 2020. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
10. Discuss and/or take action on Christmas Bonus for City Employees.
Motion was moved by Councilman Myers and seconded by Councilman Robison to approve Christmas Bonus for City Employees. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
11. Discuss and/or take action on annual Identity Theft Protection Program (Red Flag Rules).
Motion was moved by Councilman Myers and seconded by Councilman Robison to approve the annual Identity Theft Protection Program (Red Flag Rules) as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
12. Discuss and/or take action on awarding bid for Fire Equipment from Casco Industries.
Motion was moved by Councilman Key and seconded by Councilman Fields to award bid for Fire Equipment from Casco Industries in the amount of \$31,759.00. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
13. Discuss and/or take action on awarding bid with Johnson Controls Fire Suppressant System for new City Hall.
Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to award bid with Johnson Controls Fire Suppressant System for new City Hall in the amount of \$120,000.00. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.

14. Discuss and/or take action on Ordinance # 589 amending Chapter 48 storage and parking of trailers and commercial vehicles.
Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to approve Ordinance # 589 amending Chapter 48 storage and parking of trailers and commercial vehicles.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
- Mayor Tarkington declared an emergency effective immediately.*
- Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to approve Mayor Tarkington declaring an emergency effective immediately.*
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
15. Discuss and/or take action on awarding bid for two street sweepers from RP Equipment.
Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to award bid for two street sweepers from RP Equipment in the amount of \$15,000.00 plus shipping, with the approval of Maintenance Director Mike Every agreeing with them working properly.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.
16. Discuss and/or take action on declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.

LEGAL DESCRIPTION

APPROX. ST. ADDRESS

E40' S50' & S25.9' N100.9' E30' of Lot 2 & S75.9' Lot 3 Blk. 45 OT-Checotah

310 NW 5th

Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to declare E40' S50' & S25.9' N100.9' E30' of Lot 2 & S75.9' Lot 3 Blk. 45 OT-Checotah as a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before January 13, 2020.

Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.

N50' of E58' of Lot 4 Blk. 135 OT-Checotah

Motion was moved by Councilman Key and seconded by Councilman Brinsfield to declare N50' of E58' of Lot 4 Blk. 135 OT-Checotah as a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before January 13, 2020.

Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.

Said buildings and lots shall be commenced on or before November 12, 2019 and completed on or before January 13, 2020.

17. Remarks and inquiries by the governing body & Mayors Report.
18. Adjournment- *Motion was moved by Councilman Brinsfield and seconded by Councilman Robison to adjourn.*
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
TUESDAY, November 12, 2019
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 6:55 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.*
3. Discuss and/or take action on approval of PWA Meeting minutes October 15, 2019 as presented or amended.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve PWA meeting minutes October 15, 2019 as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.
4. Discuss and/or take action on Financial Report as presented or as amended.
Motion was moved by Trustee Key and seconded by Trustee Brinsfield to approve Financial Report as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.
 - i. Estimated salaries for November in the amount of \$58,000.00.
 - ii. Actual Salaries for October in the amount of **\$56,190.99.**
 - iii. Expenditures for October in the amount of **\$163,930.87.**
5. Reports of Committees, Boards and Departments:

Water Maintenance Report
Utility Report
6. Discuss and/ or take action on PWA Meeting Dates for 2020.
Motion was moved by Trustee Brinsfield and seconded by Trustee Greenleaf to approve PWA meeting dates for 2020, to be held at Checotah Senior Citizens 611 N. Broadway, beginning with the January 13, 2020 meeting.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.
7. Discuss and/or take action on Holiday Closings for 2020.
Motion was moved by Trustee Key and seconded by Trustee Robison to approve Holiday Closings for 2020.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.

8. Discuss and/or take on Christmas Bonus for PWA Employees.
Motion was moved by Trustee Myers and seconded by Trustee Robison to approve Christmas Bonus for PWA Employees.
Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.
9. Discuss and/or take on annual Identity Theft Protection Program (Red Flag Rules).
Motion was moved by Trustee Brinsfield and seconded by Trustee Greenleaf to approve Identity Theft Protection Program (Red Flag Rules).
Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.
10. Remarks and inquiries by governing body.
11. Adjournment – *Motion was moved by Trustee Brinsfield and seconded by Trustee Robison to adjourn.*
Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman