

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**TUESDAY, October 15, 2019**  
**6:00 p.m.**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

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1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilman Brinsfield led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting September 9, 2019 as presented or amended.  
*Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to approve minutes for the City Council meeting September 9, 2019 as presented.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
6. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Key and Councilwoman Greenleaf to approve Financial Report as presented.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
  1. Estimated Salaries for October in the amount of \$98,000.00.
  2. Actual salaries for September in the amount of **\$105,076.07.**
  3. Expenditures for September in the amount of **\$195,775.08.**

**Reports of Committees, Boards and Departments**

- a. Chamber of Commerce
- b. Planning & Zoning -
- c. CIDA Report – **No Report**
- d. Maintenance Department – **No Report**
- e. Ordinance Officer-
- f. Recreation Department & Emergency Management –
- g. EMS Report –
- h. Fire Department –
- i. Police Department –
- j. Court –

7. Discuss and/or take action on Herb Pope Motor Home.  
*No Action*
8. Discuss Smoke Ring BBQ building.  
*No Action*
9. Discuss and/or take action on matching Kansas City Royals grant in the amount up to \$8,000.00.  
*Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to approve matching Kansas City Royals grant in the amount up to \$8,000.00 and to authorize Mayor to sign all paperwork in regard to the grant which include a thank you letter and the use of the grant.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
10. Discuss and/or take action on amending Section 48-178 to the Checotah City Code to allow for temporary occupancy for a travel trailer within City Limits or other appropriate action.  
*Motion was moved by Councilman Key and seconded by Councilman Fields to amend Section 48-178 to the Checotah City Code to allow temporary occupancy for a travel trailer within City Limits or other appropriate action. A 90-day permit with a cost of \$50.00 and three extensions of not more than one year with the approval of the Code Enforcer, they may appeal to the Board of Adjustments must have a two year wait period to reapply for permit.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
11. Discuss and/or take action on amending Sec. 48-187 to the Checotah City Code to allow for special variances from manufactured home standards as recommend by Planning & Zoning and Board of Adjustments.  
*Motion was moved by Councilman Wiles and seconded by Councilman Robison to deny amending Sec. 48-187 to the Checotah City Code to allow for special variances from manufactured home standards as recommend by Planning & Zoning and Board of Adjustments. This stands as is no variances.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Key voted no.*
12. Discuss and/or take action on Resolution # 2019-15-10 application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (**REAP**) for 2020 (overlying of 3 City parking areas) Senior Citizens, Library and Police Department.  
*Motion was moved by Councilman Wiles and seconded by Councilman Brinsfield to approve Resolution # 2019-15-10 application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (REAP) for 2020 (overlying of 3 City parking areas) Senior Citizens, Library and Police Department.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*

13. Discuss and/or take action on approving General Liability Insurance (OMAG) in the amount of \$34,392.00.  
*Motion was moved by Councilman Key and seconded by Councilman Fields to approve General Liability Insurance (OMAG) in the amount of \$34,392.00. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
  
14. Discuss and/or take action approving property insurance in the amount of \$40,291.00 with OMAG.  
*Motion was moved by Councilman Brinsfield and seconded by Councilman Fields to approve property insurance in the amount of \$40,291.00 with (OMAG). Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*  
  
*Mayor Tarkington declared the following properties surplus!*  
*Motion was moved by Councilman Myers and seconded by Councilman Fields to approve the following properties surplus and to allow Mayor Tarkington to dispose the properties at auction.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
  
15. Auction will be held for the following properties.
  - a. **Lot 1 blk. 12 OT-Checotah to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**  
  
**Physical address: 615 NW 6<sup>th</sup>  
Checotah, Ok.**  
**Highest bid went to Mary Lou Durrett in the amount of \$400.00 bidder #1. More than one bid was applied per state law on employees bidding.**
  
  - b. **S75.45' W97' Lot 1 blk. 42 OT-Checotah to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**  
  
**Physical address: 305 NW 3<sup>rd</sup>  
Checotah, Ok**  
**Highest bid went to Hoss Durrett in the amount of \$350.00 bidder # 5.**
  
  - c. **Lot 6 blk. 124 OT-Checotah to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**  
  
**Physical address: NE 5<sup>th</sup> & E. Okmulgee  
Checotah, Ok**  
**Highest bid went to Spencer Nero in the amount of \$600.00 bidder # 3.**

- d. **Lot 6 blk. 1 Lieber Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: 812 E. Knisley  
Checotah, Ok**

- e. **Lot 7 blk. 1 Lieber Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: 812 E. Knisley  
Checotah, Ok**

- f. **Lot 8 blk. 1 Lieber Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: 808 E. Knisley  
Checotah, Ok**

**These three properties were sold together, highest bid went to Spencer Nero in the amount of \$700.00 bidder #3.**

- g. **Lot 1 blk. 4 Lieber Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: NE 7<sup>th</sup> & Knisley  
Checotah, Ok**

**Highest bid went to David Prince in the amount \$425.00 bidder # 4.**

- h. **Lot 8 blk. 2 Merrick Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: 725 Wine blood  
Checotah, Ok**

**Highest bid went to Rick Cox for William Wiles in the amount of \$375.00 bidder # 6. More than one bid was applied per state law on employees bidding.**

- i. **Lot 5-6 blk. 2 Watson Addition to the City of Checotah, according to the official plat thereof, McIntosh County, State of Oklahoma**

**Physical address: NE 4<sup>th</sup> and Locust  
Checotah, Ok**

**Highest bid went to Spencer Nero in the amount of \$50.00 bidder #3.**

*Motion was moved by Councilman Key and seconded by Councilman Brinsfield to approve all bids along with a \$50.00 Administrative Fee which includes a Quick Claim Deed and filing of Deed.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*

16. **Remarks and inquiries by the governing body & Mayors Report.  
Mayor Tarkington is forming two committees, Agenda Committee and Planning Committee.**

17. Adjournment-

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LouAnn Moore, Deputy City Clerk

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Daniel Tarkington, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
**CHECOTAH CITY COUNCIL**  
**TUESDAY, October 15, 2019**  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:45 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.*
3. Discuss and/or take action on approval of PWA Meeting minutes September 9, 2019 as presented or amended.  
*Motion was moved by Trustee Key and seconded by Trustee Robison to approve PWA Meeting minutes September 9, 2019 as presented.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*
4. Discuss and/or take action on Financial Report as presented or as amended.  
*Motion was moved by Trustee Brinsfield and seconded by Trustee Greenleaf to approve Financial Report as presented.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*
  - i. Estimated salaries for October in the amount of \$47,000.00.
  - ii. Actual Salaries for September in the amount of **\$50,772.40.**
  - iii. Expenditures for September in the amount of **\$221,058.94.**
5. Reports of Committees, Boards and Departments:  
  
Water Maintenance Report  
Utility Report
6. Discuss and/ or take action on matching Kansas City Royals grant in the amount up to \$8,000.00.  
*Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve matching Kansas City Royals grant in the amount up to \$8,000.00 and to authorize Chairman to sign all paperwork in regard to the grant which include a thank you letter and the use of the grant.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*
7. Remarks and inquiries by governing body.
8. Adjournment – *Motion was moved by Trustee Brinsfield and seconded by Trustee to adjourn.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman