

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**MONDAY, September 9, 2019**  
**6:00 p.m.**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

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1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves. Councilman Wiles was absent.*  
  
*Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to excuse Councilman Wiles absence.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilman Brinsfield led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)  
*Herb Pope was talking about his travel trailer and how the Code Enforcer had warned him it was not within the Ordinance.*
5. Discuss and/or take action on approval of minutes for City Council meeting August 12, 2019 as presented or amended.  
*Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve minutes for City Council meeting August 12, 2019 as presented.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
6. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Brinsfield and seconded by Councilwoman Reaves to approve the Financial Report as presented.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
  1. Estimated Salaries for September in the amount of \$147,000.00.
  2. Actual salaries for August in the amount of **\$150,524.87.**
  3. Expenditures for August in the amount of **\$220,465.03.**

**Reports of Committees, Boards and Departments**

- a. Chamber of Commerce

- b. Planning & Zoning -
  - c. CIDA Report –
  - d. Maintenance Department –
  - e. Ordinance Officer-
  - f. Recreation Department & Emergency Management –
  - g. EMS Report –
  - h. Fire Department –
  - i. Police Department –
  - j. Court –
7. Discuss and/or take action on raising auditing threshold from \$1,000.00 to \$2,500.00.  
***Motion was moved by Councilman Key and seconded by Councilman Brinsfield to raise auditing threshold from \$1,000.00 to \$2,500.00.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.***  
***Councilman Wiles was absent.***
8. Discuss and/or take action on declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.  
***Motion was moved by Councilman Brinsfield and seconded by Councilman Myers to declare 305 E. McIntosh a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before October 10, 2019.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.***  
***Councilman Wiles was absent.***
- Motion was moved by Councilman Brinsfield and seconded by Councilman Robison to declare 227 NW 6th a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before October 10, 2019.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.***  
***Councilman Wiles was absent.***
- Motion was moved by Councilman Brinsfield and seconded by Councilman Robison to declare 312 SE Main a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before October 10, 2019.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.***  
***Councilman Wiles was absent.***

**LEGAL DESCRIPTION**

**APPROX. STREET ADDRESS**

- |                                  |                        |
|----------------------------------|------------------------|
| 1. Lot 5-6 blk. 164 OT-Checotah  | 305 E. McIntosh        |
| 2. Lot 4 blk. 49 OT-Checotah     | 227 NW 6 <sup>th</sup> |
| 3. Lots 5-6 blk. 156 OT-Checotah | 312 SE Main            |

Said buildings and lots shall be commenced on or before **September 9, 2019** and completed on or before **October 9, 2019**.

9. Discuss and/or take action on Animal Ordinance # 588 Amending Animal Ordinance # 337.  
*Motion was moved by Councilman Key and seconded by Councilman Brinsfield to approve Animal Ordinance #588 Amending Animal Ordinance \$ 337 as presented.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
- Mayor Tarkington declared an emergency.*  
*Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve Mayor Tarkington declaring an emergency effective immediately.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
10. Discuss and/or take action on Drag Racing on City Streets with Matt Neill.  
*Motion was moved by Councilman Robison and seconded by Councilman Fields to allow Mayor Tarkington and City Attorney to draft a policy on Drag Racing on City Streets.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
11. Discuss possible Ordinance on Golf Carts.  
*After discussion Council would like an Ordinance presented on Golf Carts.*
12. Discuss and/or take action on entering Executive Session to discuss pending investigation with the City of Checotah Pursuant to Title 25 § 307 b. (4).  
*Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to enter Executive Session to discuss pending investigation with the City of Checotah Pursuant to Title 25 § 307 b. (4).*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*
- Mayor Tarkington declared out of Executive Session at 7:35 p.m.*
13. Remarks and inquiries by the governing body & Mayors Report.
14. Adjournment- *Motion was moved by Councilman Brinsfield and seconded by Councilman Robison to adjourn.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Robison, Councilwomen Greenleaf and Reaves voting yes.*  
*Councilman Wiles was absent.*

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
**CHECOTAH CITY COUNCIL**  
**MONDAY, September 9, 2019**  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:40 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington.*  
*Trustee Wiles was absent.*
3. Discuss and/or take action on approval of PWA Meeting minutes August 12, 2019 as presented or amended.  
***Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve PWA Meeting minutes August 12, 2019 as presented.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.***  
***Trustee Wiles was absent.***
4. Discuss and/or take action on Financial Report as presented or as amended.  
***Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve Financial Report as presented.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.***  
***Trustee Wiles was absent.***
  - i. Estimated salaries for September in the amount of \$73,000.00.
  - ii. Actual Salaries for August in the amount of **\$77,295.00.**
  - iii. Expenditures for August in the amount of **\$198,504.36.**
5. Reports of Committees, Boards and Departments:  
  
Water Maintenance Report  
Utility Report
6. Discuss and or take action on raising auditing threshold limit from \$1,000.00 to \$2,500.00.  
***Motion was moved by Trustee Robison and seconded by Trustee Myers to raise auditing threshold limit from \$1,000.00 to \$2,500.00.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.***  
***Trustee Wiles was absent.***

7. Discuss and/or take action on borrowing remaining \$250,000.00 from opportunity fund.

*Motion was moved by Trustee Key and seconded by Trustee Robison to approve borrowing remaining \$250,000.00 from opportunity fund.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.*

*Trustee Wiles was absent.*

8. Discuss and/or take action on raising fees for Rental Deposit from \$75.00 to \$300.00, Homeowner Deposit from \$50.00 to \$100.00, Landlord Deposit from \$10.00 to \$50.00, Small Business from \$100.00 to \$300.00, Large Business from \$300.00 to \$500.00,

*Motion was moved by Trustee Myers and seconded by Trustee Brinsfield to raise fees for rental deposit to \$300.00, homeowner deposit to \$100.00, landlord deposit to \$50.00, small business to \$300.00 and large business to \$500.00.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.*

*Trustee Wiles was absent.*

9. Discuss prices of installation of water meters.

*Chairman Tarkington and Rick Cox will discuss pricing of installation of water meters.*

10. Remarks and inquiries by governing body.

11. Adjournment – *Motion was moved by Trustee Brinsfield and seconded by Trustee Robison to adjourn.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison and Tarkington voting yes.*

*Trustee Wiles was absent.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman