

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**MONDAY, September 10, 2018**  
City Hall  
414 W Gentry, Checotah, Ok. 74426

---

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves.*
3. Invocation & Pledge of Allegiance- *Mayor Tarkington gave the Invocation and led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting August 13, 2018, as presented or amended.  
*Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to approve the minutes for City Council meeting August 13, 2018 as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
6. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve Financial Report as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
  1. Estimated Salaries for October in the amount of \$100,000.00.
  2. Actual salaries for August in the amount of **\$155,231.75.**
  3. Expenditures for August in the amount of **\$288,217.78.**

**Reports of Committees, Boards and Departments**

- a. Chamber of Commerce
  - b. Planning & Zoning -
  - c. CIDA Report –
  - d. Maintenance Department –
  - e. Ordinance Officer-
  - f. Recreation Department & Emergency Management –
  - g. EMS Report –
  - h. Fire Department –
  - i. Police Department –
  - j. Court –
7. Discuss and/or take action on Inter-Local Agreement between the City of Checotah and the McIntosh County 911 Trust incentive pay for Certified Emergency Telecommunicator, effective September 10, 2018 thru June 30, 2019.

***Motion was moved by Councilman Brinsfield and seconded by Councilman Robison to approve Inter-Local Agreement between the City of Checotah and the McIntosh County 911 Trust incentive pay for Certified Emergency Telecommunicator, September 10, 2018 thru June 30, 2019.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

8. Discuss and/or take action on Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust granting the Trust the authority to act as agent in assigning new addresses to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually, effective September 10, 2018 thru June 30, 2019.

***Motion was moved by Councilman Key and seconded by Councilman Brinsfield to approve Inter-Local Agreement between City of Checotah and McIntosh County 911 Trust granting the Trust the authority to act as agent in assigning new addresses to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually, effective September 10, 2018 thru June 30, 2019.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

9. Discuss and/or take action on Resolution 2018-09-10 application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (REAP) for 2019 (Renovation for newly purchased City Hall Building 200 N. Broadway).

***Motion was moved by Councilman Fields and seconded by Councilwoman Greenleaf to approve Resolution 2018-09-10 application for financial assistance with the Oklahoma Rural Economic Assistance Plan Fund (REAP) for 2019 (Renovation for newly purchased City Hall Building 200 N. Broadway).***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

10. Discuss and/or take action a matching fund Grant from Gametime in the amount of \$55,000.00, to be used for inclusive playground equipment.

***Motion was moved by Councilman Key and seconded by Councilman Fields to match fund grant from Gametime in the amount of \$55,000.00, to be used for inclusive playground equipment.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

11. Discuss and/or take action declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.

***Motion was moved by Councilman Brinsfield and seconded by Councilman Myers to declare lot 7 blk. 156 OT-Checotah a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before November 10, 2018. Condemned on September 10, 2018.***

***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.***

***Motion was moved by Councilman Brinsfield and seconded by Councilman Wiles to declare N2 Lot 23-26 blk. Checotah Heights #1 Checotah a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the***

*property would be benefitted by its removal on or before November 10, 2018.*

*Condemned on September 10, 2018.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*

*Motion was moved by Councilman Wiles and seconded by Councilman Brinsfield to declare Beg NE/C SW N880227E 532.74' S243013W POB N64481 5W 245.15' N251714E 93.36' N652223W 226.37' S084339W 228.86' S652947E 408' N243013E 123.44' a nuisance which constitutes a hazard to the public safety,*

*health and welfare of humans and that the property would be benefitted by its removal on or before November 10, 2018. Condemned on September 10, 2018.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*

**LEGAL DESCRIPTION**

**APPROX. STREET ADDRESS**

- |   |                              |
|---|------------------------------|
| 1. Lot 7 blk. 156-OT Checotah   | 308 S.E. Main                |
| 2. N2 Lot 23-26 blk. Checotah Heights #1  | 811 SW 4 <sup>th</sup>       |
| 3. Beg NE/C SW N880227E 532.74' S243013W POB N64481 5W 245.15'<br>N251714E 93.36' N652223W 226.37' S084339W 228.86' S652947E 408'<br>N243013E 123.44' | 1215 Old HWY 69 (Budget Inn) |

Said buildings and lots shall be commenced on or before September 27, 2018 and completed on or before November 10, 2018.

12. Discuss and/or take action on approving amending of Ordinance No's. 323, 448 & 474 regarding the amendments to Oklahoma State Statutes Concerning Alcohol and Low Point Beer effective October 1, 2018.  
*Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to approve amending of Ordinance No's 323, 448 & 474 regarding the amendments to Oklahoma State Statutes Concerning Alcohol and Low Point Beer effective October 1, 2018.*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
13. Discuss and/or take action on entering into Executive Session to discuss Marcus Cunningham job and salary pursuant to Title 25 § 307 (b).  
*Motion was moved by Councilman Brinsfield and seconded by Councilwoman Greenleaf to enter into Executive Session to discuss Marcus Cunningham job and salary pursuant to Title 25 § 307 (b.).*  
*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*
14. Take action on Marcus Cunningham.  
*No Action*
15. Remarks and inquiries by the governing body & Mayors Report.
16. Adjournment- *Motion was moved by Councilman Myers and seconded by Councilman Key to adjourn.*

17. *Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Robison, Wiles, Councilwomen Greenleaf and Reaves voting yes.*

---

LouAnn Moore, Deputy City Clerk

---

Daniel Tarkington, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
**MONDAY, September 10, 2018**  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

---

1. Call to order – *Chairman Tarkington called the meeting to order at 8:40 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting August 13, 2018, as presented or amended.  
*Motion was moved by Trustee Brinsfield and seconded by Trustee Greenleaf to approve PWA meeting August 13, 2018 as presented.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*
4. Discuss and/or take action on Financial Report as presented or as amended.  
*Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve Financial Report as presented.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*
  - i. Estimated salaries for October in the amount of \$70,000.00.
  - ii. Actual Salaries for August in the amount of **\$77,701.07.**
  - iii. Expenditures for August in the amount of **\$492,901.73.**
5. Reports of Committees, Boards and Departments:  
  
Water Maintenance Report  
Utility Report
6. Remarks and inquiries by governing body.
7. Adjournment – *Motion was moved by Trustee Key and seconded by Trustee Brinsfield to adjourn.*  
*Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Robison, Tarkington and Wiles voting yes.*

---

LouAnn Moore, Assistant Secretary

---

Daniel Tarkington, Chairman