

MINUTES
Of the
CHECOTAH CITY COUNCIL
MONDAY, March 12, 2018

City Hall
6:00 P.M.

414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Mayor Tarkington Led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting February 12, 2018, as presented or amended.
Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to approve the City Council meeting February 12, 2018 as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
6. Discuss and/or take action on approval of minutes for Special City Council meeting February 20, 2018 as presented or amended.
Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve the minutes for Special City Council meeting February 12, 2018 as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
7. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve Financial Report as presented. Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
 1. Estimated Salaries for April in the amount of \$93,000.00.
 2. Actual salaries for February in the amount of **\$91,0121.16.**
 3. Expenditures for February in the amount of **\$118,316.11.**

Reports of Committees, Boards and Departments

- a. Planning & Zoning -
- b. CIDA Report –
- c. Maintenance Department –
- d. Ordinance Officer-
- e. Recreation Department & Emergency Management –

- f. EMS Report –
 - g. Fire Department –
 - h. Police Department –
 - i. Court –
8. Discuss and/or take action on renewal of all employees health benefits, vision and dental.
Motion was moved by Councilman Myers and seconded by Councilman Fields to approve renewal of all employees health benefits with Blue Cross/Blue Shield, vision benefits with VSP and dental benefits with Delta Dental.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
9. Discuss and/or take action on agreement with VIP Voice Services.
Motion was moved by Councilman Brinsfield and seconded by Councilman Wiles to approve agreement with VIP Voice Services.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
10. Discuss and/or take action on approving agreement with Crawford & Associates P.C., for auditing services FY 2018-2019 beginning July 1, 2018 and ending June 30, 2019.
Motion was moved by Councilman Wiles and seconded by Councilman Myers to approve agreement with Crawford & Associates P.C., for auditing services FY 2018-2019 beginning July 1, 2018 and ending June 30, 2019.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
11. Discuss and/or take action on declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.
Motion was moved by Councilman Wiles and seconded by Councilman Fields to declare 11. a. S52.31' Lot 4 blk. 108 OT-Checotah 617 S. Broadway (R&D) Mart a nuisance which constitutes a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before June 12, 2018 (90 days from March 12, 2018) owner is to secure property immediately to prevent any accidents from occurring.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
- Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to declare 11. b. W55' of S90 Lot 5, blk. 120 OT-Checotah 319 NE Main ST. a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before April 12, 2018 (30 days from March 12, 2018).***
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
- Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to declare 11. c. W21' Lot 4 all of Lot 5 & E41' Lot 6 blk. 13 OT-Checotah 717 W. Creek. a hazard to the public safety, health and welfare of humans and that the property would be benefitted by its removal on or before April 12, 2018 (30 days from March 12, 2018).***

Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.

LEGAL DESCRIPTION	APPROX. ST. ADDRESS
a. S52.31' Lot 4 blk. 108 OT-Checotah	617 S. Broadway (R&D Mart)
b. W55' Of S90' Lot 5, blk. 120 OT-Checotah	319 NE Main St.
c. W21' Lot 4 All of Lot 5 & E41' Lot 6 blk. 13 OT-Checotah	717 W. Creek
12. Governing Body Study Session for Budget Fiscal Year 2018-2019 with Checotah Chamber, Options, Kibois (Kats), Checotah Landmark Preservation (Katy Depot), Planning & Zoning and CIDA.	
13. Remarks and inquiries by the governing body & Mayors Report.	
14. Adjournment- <i>Motion was moved by Councilman Brinsfield and seconded by Councilwoman Greenleaf to adjourn.</i> <i>Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.</i>	

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, March 12, 2018
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 7:30 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting February 12, 2018, as presented or amended.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve minutes of PWA meeting February 12, 2018 as presented or amended.
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.
4. Discuss and/or take action on Financial Report as presented or as amended.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve financial report as presented.
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.
 - i. Estimated salaries for April in the amount of \$53,000.00.
 - ii. Actual Salaries for February in the amount of **\$50,533.79.**
 - iii. Expenditures for January in the amount of **\$151,176.87.**
5. Reports of Committees, Boards and Departments:

Water Maintenance Report
Utility Report
6. Discuss and/or take action on employees health benefit, vision and dental.
Motion was moved by Trustee Wiles and seconded by Trustee Greenleaf to renew health benefit with Blue Cross/Blue Shield, vision with VSP and dental with Delta Dental.
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.
7. Discuss and/or take action on agreement with VIP Voice Services.
Motion was moved by Trustee Key and seconded by Trustee Brinsfield to approve agreement with VIP Voice Services.
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.

8. Discuss and/or take action on agreement with Crawford & Associates P.C., for auditing services FY 2018-2019 beginning July 1, 2018 and ending June 30, 2019.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve agreement with Crawford & Associates P.C., for auditing services FY 2018-2019 beginning July 1, 2018 and ending June 30, 2019.
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.
9. Governing Body Study Session for Budget Fiscal Year 2018-2019 with Options.
10. Remarks and inquiries by governing body.
11. Adjournment – ***Motion was moved by Trustee Wiles and seconded by Trustee Reaves to adjourn.***
Motion carried unanimously with Trustee Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles voting yes.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman