

MINUTES
Of the
CHECOTAH CITY COUNCIL
MONDAY, February 12, 2018
City Hall
6:00 P.M.
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
Mayor Tarkington read a letter of resignation from Councilwoman Janie Underhill.
 2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves.*
 3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilman Wiles Led the Pledge of Allegiance.*
 4. Citizen’s Comments (3- minute max.)
 5. Discuss and/or take action on approval of minutes for City Council meeting January 8, 2018, as presented or amended.
Motion was moved by Councilman Keys and seconded by Councilman Fields to approve City Council meeting January 8, 2018 as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
 6. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Key and seconded by Councilman Myers to approve Financial Report 6. 1 thru 3 as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.

Motion was moved by Councilman Key and seconded by Councilman Brinsfield to approve 6. 4. Budget Amendment General Fund total revenue in the amount of \$394,387.46 and total expenditures in the amount of \$210,421.00.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.

Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve 6. 5. Budget Amendment General Fund in the amount of \$183,966.00.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
1. Estimated Salaries for March in the amount of \$96,000.00.
 2. Actual salaries for January in the amount of **\$94,778.82.**
 3. Expenditures for January in the amount of \$ **143,472.83.**

4. Budget Amendment General Fund total revenue in the amount of \$394,387.46 and total expenditures in the amount of **\$210,421.00.**
5. Budget Amendment General Fund in the amount of **\$183,966.00.**

Reports of Committees, Boards and Departments

- a. Planning & Zoning -
 - b. CIDA Report –
 - c. Maintenance Department –
 - d. Ordinance Officer-
 - e. Recreation Department & Emergency Management –
 - f. EMS Report –
 - g. Fire Department –
 - h. Police Department –
 - i. Court –
 - j. Kibois Quarterly Report –
7. Discuss Boys and Girls Club of America.
 8. Discuss and/or take action on wrecker impound pick up fee in the amount of \$25.00.
***Motion was moved by Councilman Brinsfield and seconded by Councilman Wiles to approve wrecker impound pick up fee in the amount of \$25.00.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.***
 9. Discuss and/or take action on Food Service License Application and Requirements.
***Motion was moved by Councilman Wiles and seconded by Councilman Fields to approve Food Service License Application and Requirements.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.***
 10. Discuss and/or take action on Ordinance # 582 Amending Ordinance # 475 and Amending §48-1 and 48-187 (b) of the Checotah City Code of Ordinances Regarding The Definitions, Standards and Placement of Manufactured and Modular Homes in the City of Checotah, Oklahoma.
***Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to approve Ordinance # 582 Amending Ordinance \$ 475 and Amending § 48-1 and 48-187 (b.) of the Checotah City Code of Ordinances Regarding The Definitions, Standards and Placement of Manufactured and Modular Homes in the City of Checotah, Oklahoma, with the changes presented by the council.
Motion carried unanimously with Councilmen Brinsfield, Fields, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
Councilman Key voted no.***
 11. Discuss and/or take action on entering into executive session to talk about separation of Animal Control Officer and Ordinance Officer duties and salary pursuant to Title 25 § 307 (b.)
Motion was moved by Councilman Key and seconded by Councilman Brinsfield to enter into executive session to talk about separation of Animal Control Officer and Ordinance Officer duties and salary pursuant to Title 25 § 307 (b.).

Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.

Mayor Tarkington declared out of executive session at 8:20 p.m.

12. Take action on Animal Control Officer and Ordinance Officer job duties and salary. ***Motion was moved by Councilman Wiles and seconded by Councilman Key to separate the Animal Control and Ordinance Officer duties, Animal Control Officer is to work directly under the Police Chief upon finding a qualified candidate and Ordinance Officer working directly under the Mayor, setting salary of Ordinance Officer at \$30,000.00 a year.***
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.
13. Remarks and inquiries by the governing body & Mayors Report.
14. Adjournment- ***Motion was moved by Councilman Wiles and seconded by Councilwoman Greenleaf to adjourn.***
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Reaves voting yes.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, February 12, 2018
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 8:25 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting January 8 2018, as presented or amended.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve minutes of PWA meeting January 8, 2018, as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.
4. Discuss and/or take action on Financial Report as presented or as amended.
Motion was moved by Trustee Wiles and seconded by Trustee Brinsfield to approve Financial Report as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.
 - i. Estimated salaries for March in the amount of \$53,000.00.
 - ii. Actual Salaries for January in the amount of **\$50,447.99.**
 - iii. Expenditures for January in the amount of **\$163,570.84.**
5. Reports of Committees, Boards and Departments:

Water Maintenance Report
Utility Report
6. Remarks and inquiries by governing body.
7. Adjournment – *Motion was moved by Trustee Wiles and seconded by Trustee Brinsfield to adjourn.*
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.

