

MINUTES
Of the
CHECOTAH CITY COUNCIL
MONDAY, December 11, 2017
City Hall
6:00 P.M.
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilman Brinsfield led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting November 13, 2017, as presented or amended.
Motion was moved by Councilman Wiles and seconded by Councilwoman Underhill to approve minutes for City Council meeting November 13, 2017 as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
6. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilwoman Underhill and seconded by Councilwoman Greenleaf to approve Financial Report as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
 1. Estimated Salaries for January in the amount of \$95,000.00.
 2. Actual salaries for November in the amount of \$ **92,090.70**.
 3. Expenditures for November in the amount of \$ **95,212.72**.
 4. Budget Amendment General Fund in the amount of \$7,000.00.

Reports of Committees, Boards and Departments

- a. Planning & Zoning -
- b. CIDA Report –
- c. Maintenance Department –
- d. Ordinance Officer-
- e. Recreation Department & Emergency Management –
- f. EMS Report –
- g. Fire Department –
- h. Police Department –
- i. Court –

7. Discuss and/or take action on accepting FY 2016-2017 audit as presented.
Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to accept FY 2016-2017 audit as presented.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
8. Discuss and/or take action on repealing Resolution 2017-10-10.
Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to repeal Resolution 2017-10-10.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
9. Discuss and/or take action on Howard Gardner lots 1 thru 4 in blk. 123 proposal from City Council.
Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to refuse the \$1,500.00 offer from Howard Gardner and counter offer in the amount of \$6,400.00.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
10. Discuss and/or take action on incentive for new businesses.
No Action
11. Discuss and/or take action on agreement with Municipal Code Management for codification requirements.
Motion was moved by Councilwoman Underhill and seconded by Councilman Fields to approve agreement with Municipal Code Management for codification requirements.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.
12. Discuss and/or take action on entering into executive session pursuant to Title 25 § 307 B. (1) to discuss separating job duties of Ordinance Officer & Animal Control Officer and also salary.
Motion was moved by Councilman Key and seconded by Councilman Wiles to enter into executive session pursuant to Title 25 § 307 b. (1) to discuss separating job duties of Ordinance Officer & Animal Control Officer and also salary.
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.

Mayor Tarkington declared out of executive session at 7:40 p.m.
13. Take action on separation of job duties of Ordinance Officer & Animal Control Officer and salary.
No Action.
14. Remarks and inquiries by the governing body & Mayors Report.
15. Adjournment- ***Motion was moved by Councilman Key and seconded by Councilwoman Underhill to adjourn.***
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf, Reaves and Underhill voting yes.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, December 11, 2017
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 8:05 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington and Wiles.*
Trustee Underhill was absent.
3. Discuss and/or take action on approval of minutes of PWA meeting November 13 2017, as presented or amended.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to approve minutes of PWA meeting November 13, 2017 as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington, and Wiles voting yes.
Trustee Underhill was absent.
4. Discuss and/or take action on Financial Report as presented or as amended.
Motion was moved by Trustee Wiles and seconded by Trustee Fields to approve Financial Report as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington, and Wiles voting yes.
Trustee Underhill was absent.
 - i. Estimated salaries for January in the amount of \$50,000.00.
 - ii. Actual Salaries for November in the amount of **\$50,000.00.**
 - iii. Expenditures for November in the amount of **\$122,455.66.**
5. Reports of Committees, Boards and Departments:

Water Maintenance Report
Utility Report
6. Discuss and/or take action on accepting FY 2016-2017 audit as presented.
Motion was moved by Trustee Key and seconded by Trustee Greenleaf to accept FY 2016-2017 audit as presented.
Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington, and Wiles voting yes.
Trustee Underhill was absent.
7. Remarks and inquiries by governing body.

8. Adjournment – *Motion was moved by Trustee Key and seconded by Trustee Fields to adjourn.*

Motion carried unanimously with Trustee's Brinsfield, Fields, Greenleaf, Key, Myers, Reaves, Tarkington, Underhill and Wiles voting yes.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman