

**MINUTES**  
**Of the**  
**CHECOTAH CITY COUNCIL**  
**MONDAY, August 14, 2017**  
City Hall  
6:00 P.M.

414 W Gentry, Checotah, Ok. 74426

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**PUBIC HEARING-to Close-out Sewer System CDBG Project including Contract (s): CDBG Project Contract Numbers 16412 CDBG 06; 16413 CDBG 07; 16414 CDBG 08; 16415 CDBG 09; & 06416 CDBG 10.**

*Mayor Tarkington called the Public Hearing to order at 6:00 p.m.  
Public Hearing was adjourned at 6:02 p.m.*

1. Call to order – *Mayor Tarkington called the meeting to order at 6:03 p.m.*
2. Roll Call – *Members present were Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill.  
Councilman Reynolds was absent.*
3. Invocation & Pledge of Allegiance- *Councilman Myers gave the Invocation and Councilwoman Greenleaf led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council meeting July 10, 2017, as presented or amended.  
*Motion was moved by Councilman Key and seconded by Councilwoman Underhill to approve minutes for City Council meeting July 10, 2017 as presented.  
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Reynolds was absent.*
6. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Councilman Key and seconded by Councilwoman Underhill to approve 6. 1 thru 3 of Financial Report as presented.  
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Reynolds was absent.*  
  
*Motion was moved by Councilman Brinsfield and seconded by Councilwoman Greenleaf to approve 6. # 4 Financial Report as presented.  
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.  
Councilman Reynolds was absent.*  
  
*Motion was moved by Councilwoman Greenleaf and seconded by Councilman Myers to approve 6. # 5 Financial Report as presented.  
Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

*Councilman Reynolds was absent.*

*Motion was moved by Councilman Key and seconded by Councilwoman Greenleaf to approve 6. # 6 Financial Report as presented.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

*Councilman Reynolds was absent.*

1. Estimated salaries for September in the amount of **\$94,000.00.**
2. Actual salaries for July in the amount of **\$91,047.66.**
3. Expenditures for July in the amount of **\$194,384.70.**
4. Budget Amendment Use Tax in the amount of \$146,000.00.
5. Budget Amendment General Fund in the amount of \$146,000.00.
6. Budget Amendment General Fund in the amount of \$20,000.00.

a. Reports of Committees, Boards and Departments.

- b. Planning & Zoning -
- c. CIDA Report – **No Report**
- d. Maintenance Department –
- e. Ordinance Officer-
- f. Recreation Department –
- g. EMS Report –
- h. Emergency Management Report – **No Report**
- i. Fire Department – **No Report**
- j. Police Department -
- k. Court –

7. Discuss and/or take action on accepting the CDBG Sewer System Improvement Project as complete.

*Motion was moved by Councilman Myers and seconded by Councilman Brinsfield to accept the CDBG Sewer System Improvement Project as complete.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

*Councilman Reynolds was absent.*

8. Discuss and/or take action on all costs associated with the CDBG Sewer System Improvement Project have been incurred, or obligated.

*Motion was moved by Councilman Myers and seconded by Councilwoman Greenleaf to act on all costs associated with the CDBG Sewer System Improvement Project have been incurred, or obligated.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.*

*Councilman Reynolds was absent.*

9. Discuss and/or take action on payment to Cook Consulting LLC in the amount of \$209,809.80.

*Motion was moved by Councilman Wiles and seconded by Councilwoman Underhill to approve payment to Cook Consulting LLC. in the amount of \$209,809.80.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Reynolds was absent.*

10. Discuss and/or take action on final payment to Cook Consulting LLC in the amount of \$153,118.20.

*Motion was moved by Councilman Key and seconded by Councilwoman Underhill to approve final payment to Cook Consulting LLC in the amount of \$153,118.20 also includes change order.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Reynolds was absent.*

11. Discuss and/or take action on putting CIDA ½ of tobacco tax into sinking fund.  
**No Action**

12. Discuss and/or take action on declaring the following properties as nuisances with dilapidated homes, buildings and/or garages.

**LEGAL DESCRIPTION**

**APPROX. ST. ADDRESS**

**W 2 S 61.34 FOOT LOT 6 BLK. 12 OT-CHECOTAH**

**817 W. CREEK**

*Motion was moved by Councilman Myers and seconded by Councilman Wiles the property at 817 W. Creek be declared a dilapidated structure that is a nuisance and constitutes a hazard which is detrimental to the public safety, health and welfare of the citizens of Checotah, given until October 1, 2017 to have made a significant change, if not to be torn down immediately.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Reynolds was absent.*

**LOT 3 BLK. 37 OT-CHECOTAH**

**408 NW MAIN**

*Motion was moved by Councilman Myers and seconded by Councilman Wiles the property at 408 NW Main be declared a dilapidated structure that is a nuisance and constitutes a hazard which is detrimental to the public safety, health and welfare of the citizens of Checotah, given until September 15, 2017 to be torn down.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Reynolds was absent.*

**S 2 LOT 6 BLK. 42 OT-CHECOTAH**

**515 W. Okmulgee**

*Motion was moved by Councilman Myers and seconded by Councilman Wiles the property at 515 W. Okmulgee be declared a dilapidated structure that is a nuisance and constitutes a hazard which is detrimental to the public safety, health and welfare of the citizens of Checotah, given until September 15, 2017 to be torn down.*

*Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes. Councilman Reynolds was absent.*

**Said buildings and lots shall be commenced on or before August 14, 2017 completed on or before August 28, 2017.**

13. Discuss and/or take action on renewing CD # 4789 in the amount of \$229,550.30 currently held @ First Family Credit Union at the rate of 1.4%.  
***Motion was moved by Councilwoman Underhill and seconded by Councilwoman Greenleaf to renew CD # 4789 in the amount of \$229,550.30 remain at First Family Credit Union at the rate of 1.5% for three years.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Reynolds was absent.***
14. Discuss and/or take action on recommendation of Planning & Zoning to in act a Panhandling Ordinance including penalties'.  
***No Action***
15. Discuss and/or take action on hay baling in City Limits.  
***No Action***
16. Remarks and inquiries by the governing body & Mayors Report.
17. Adjournment- ***Motion was moved by Councilman Myers and seconded by Councilwoman Underhill to adjourn.***  
***Motion carried unanimously with Councilmen Brinsfield, Fields, Key, Myers, Wiles, Councilwomen Greenleaf and Underhill voting yes.***  
***Councilman Reynolds was absent.***

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LouAnn Moore, Deputy City Clerk

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Daniel Tarkington, Mayor

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
**CHECOTAH CITY COUNCIL**  
**MONDAY, August, 14, 2017**  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:45 p.m.*
2. Roll Call – *Members present were Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Tarkington, Underhill, Wiles.*  
*Trustee Reynolds was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting July 10, 2017, as presented or amended.  
***Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve PWA minutes July 10, 2017, as presented.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.***  
***Trustee Reynolds was absent.***
4. Discuss and/or take action on Financial Report as presented or as amended.  
***Motion was moved by Trustee Underhill and seconded by Trustee Underhill to approve 4. 1 thru 3 as presented.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.***  
***Trustee Reynolds was absent.***  
  
***Motion was moved by Trustee Underhill and seconded by Trustee Greenleaf to approve 4. #4 Financial Report as presented.***  
***Motion carried unanimously with Trustee’s Brinsfield, Fields, Greenleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.***  
***Trustee Reynolds was absent.***
  - i. Estimated salaries for September in the amount of **\$54,000.00.**
  - ii. Actual Salaries for July in the amount of **\$51,445.55.**
  - iii. Expenditures for July in the amount of **\$168,418.65.**
  - iv. Budget Amendment PWA-Recreation in the amount of \$10,000.00.
5. Reports of Committees, Boards and Departments:  
  
Water Maintenance Report  
Utility Report
6. Discuss and/or take action on repealing Resolution # PWA-2-10-03.  
***Motion was by Trustee Wiles and seconded by Trustee Brinsfield to repeal Resolution # PWA-2-10-03.***

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greneleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.*

*Trustee Reynolds was absent.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greneleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.*

*Trustee Reynolds was absent.*

7. Discuss and/or take action on Shady Grove Rural Water District # 5 modification of water purchase contract.

*Motion was moved by Trustee Myers and seconded by Trustee Brinsfield to deny requested modification of Shady Grove Rural Water District #5 water purchase contract.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greneleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.*

*Trustee Reynolds was absent.*

8. Remarks and inquiries by governing body.

9. Adjournment – *Motion was moved by Trustee Underhill and seconded by Trustee Key to adjourn.*

*Motion carried unanimously with Trustee's Brinsfield, Fields, Greneleaf, Key, Myers, Tarkington, Underhill, Wiles voted yes.*

*Trustee Reynolds was absent.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman