

MINUTES
of the
CHECOTAH CITY COUNCIL
TUESDAY, October 13, 2015
City Hall
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill.*
3. Invocation & Pledge of Allegiance-
Councilman Pouncil gave the invocation and Councilman Wiles led the Pledge of Allegiance.
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council September 14, 2015, as presented or amended.
Motion was moved by Councilman Dennis and seconded by Councilman Reynolds to approve minutes for City Council September 14, 2015, as presented.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
6. Reports of Committees, Boards and Departments.
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved Councilmen Dennis and seconded by Councilman Myers to approve Financial Report as presented.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
 1. Estimated salaries for November in the amount of \$100,000.00.
 2. Actual salaries for September in the amount of \$97,636.47.
 3. Expenditures for September in the amount \$150,410.41.
 4. Budget Amendment General Fund in the amount of \$330.00.
 5. Budget Amendment General Fund in the amount of \$377.00.
 - b.
 - c. Planning & Zoning – *No Report*
 - d. CIDA Report – *No Report*
 - e. Maintenance Department –
 - f. Code Enforcement –
 - g. Recreation Department –
 - h. EMS Report -

- i. NIMS Report –
 - j. Police Department –
 - k. Fire Department –
 - l. Court –
 - m. Animal Control- *No Report*
 - n. Dare Report – *No Report*
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7. Discuss and/or take action on authorizing entry into agreement with Violent Crimes Task Force.
Motion was moved by Councilman Dennis and seconded by Council Reynolds to authorize entry into agreement with Violent Crimes Task Force.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

 8. Discuss and/or take action on Functional Building Replacement Cost (FBRC) form for Chamber of Commerce effective date 11/1/2015 expires 11/1/2016 in the amount of \$165,286.00.
Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Functional Building Replacement Cost (FBRC) form for Chamber of Commerce effective date 11/1/2015 expires 11/1/2016 in the amount of \$165,286.00.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

 9. Discuss and/or take action on removing from condemned list **Lot 2 & 3 less N 90 Blk. 164 OT-Checotah, was condemned in July, 2015.**
Motion was moved by Councilman Dennis and seconded by Councilwoman Greenleaf to remove condemned list Lot 2 & 3 less N 90 Blk, 164 OT-Checotah, was condemned in July, 2015.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

 10. Discuss and/or take action on approving OMAG Municipal Liability Protection Plan in the amount of \$64,125.00.
Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve OMAG Municipal Liability Protection Plan in the amount of \$64,125.00.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

 11. Discuss and/or take action on approving OMAG Municipal Property Protection Plan in the amount of \$36,772.00.
Motion was moved by Councilman Dennis and seconded by Councilman Reynolds to approve OMAG Municipal Property Protection Plan in the amount of \$36,772.00.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

12. Discuss and/or take action to advertise for bids for the wastewater collection system and treatment plant improvements.
Motion was moved by Councilman Dennis and seconded by Councilman Reynolds to approve advertising for bids for the wastewater collection system and treatment plant improvements.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
13. Discuss and/or take action on approving Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust on granting the Trust the authority to act as agent in assigning new address to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.
Motion was moved by Councilman Dennis and seconded by Councilman Wiles to approve Inter-Local Agreement between City of Checotah and the McIntosh County 911 Trust on granting the Trust the authority to act as agent in assigning new address to any permanent structure that may be built inside City Limits and paying the Trust \$1,200.00 annually.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
14. Discuss and/or take action on declaring the following properties as nuisances with dilapidated buildings and/or garages.
No Action

| <u>LEGAL DESCRIPTION</u> | <u>APPROX. STREET ADDRESS</u> |
|--------------------------|-------------------------------|
|--------------------------|-------------------------------|

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|-------------------------------|-------------------------------|
| a. | 613 NE 4 th |
| b. | 804 East Gentry |
| c. Lot 5 blk, 143 OT-Checotah | East Lafayette (Burnt House) |

Said buildings and lots shall be commenced on or before October 28, 2015, and completed on or before November 2, 2015.

15. Discuss and/or take action on hiring full time Fire Chief and fire personnel.
Motion was moved by Councilman Dennis and seconded by Councilman Reynolds to create a position for full time fire chief and to form a committee of following people, 2 Council members, Mayor, Finance Director, Greg Carmack, City Attorney.
Motion failed with Councilmen Dennis, Reynolds and Councilwoman Underhill voting yes.
Councilmen Key, Myers, Pouncil, Wiles and Councilwoman Greenleaf voting no.
- Motion was moved by Councilman Key and seconded by Councilman Dennis to form a committee to look at hiring full time fire chief and salary to be presented to Council at December 14, 2015 Council meeting.*
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

Motion was moved by Councilman Dennis and seconded by Councilman Reynolds to appoint following individuals for committee to look at hiring a full time fire chief and salary. City Attorney, Mayor, Finance Director, Mike Reynolds, Jodi Greenleaf, William Wiles, Greg Carmack, Daniel Dawson, David Prince, Ernie Moore and Tony Fields.

Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

16. Remarks and inquiries by the governing body & Mayors Report.

17. Adjournment-

Motion was moved Councilman Dennis and seconded by Councilman Reynolds to adjourn.

Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
TUESDAY, October 13, 2015
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 7:35 p.m.*
2. Roll Call – *Members present were Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting September 14, 2015, as presented or amended.
Motion was moved by Trustee Pouncil and seconded by Trustee Dennis to approve PWA meeting minutes September 14, 2015 as presented.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
4. Reports of Committees, Boards and Departments:
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Trustee Dennis and seconded by Trustee Reynolds to approve Financial Report as presented.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
 - i. Estimated salaries for November in the amount of \$52,000.00
 - ii. Actual Salaries for August in the amount of **\$50,472.51.**
 - iii. Expenditures for August in the amount of **\$128,636.51.**
5. Utility Department Report
6. Discuss and/or take action on approving OMAG Municipal Liability Protection Plan in the amount of \$64,125.00.
Motion was moved by Trustee Dennis and seconded by Trustee Reynolds to approve OMAG Municipal Liability Protection Plan in the amount of \$64,125.00.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
7. Discuss and/or take action on approving OMAG Municipal Property Protection Plan in the amount of \$36,772.00.
Motion was moved by Trustee Dennis and seconded by Trustee Reynolds to approve OMAG Municipal Property Protection Plan in the amount of \$36,772.00.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

8. Remarks and inquiries by governing body.
9. Adjournment – *Motion was moved by Trustee Reynolds and seconded Trustee Key to adjourn.*
Motion carried unanimously with Trustee's Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman