

**MINUTES**  
Of the  
**CHECOTAH PUBLIC WORKS AUTHORITY**  
Immediately Following  
CHECOTAH CITY COUNCIL  
MONDAY, July 13, 2015  
City Hall  
414 W. Gentry, Checotah, Ok. 74426

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1. Call to order – *Chairman Tarkington called the meeting to order at 7:10 p.m.*
2. Roll Call- *Members present were Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*  
*Trustee Dennis was absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting June 8, 2015 as presented or amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Wiles to approve minutes of PWA meeting June 8, 2015 as presented.*  
*Motion carried unanimoously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
4. Reports of Committees, Boards and Departments:
  - a. Discuss and/or take action on the Financial Report as presented or as amended.  
*Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to Approve financial report 4. A. 1 thru 3 as presented.*  
*Motion carried unanimoously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
    - i. Estimated salaries for August in the amount of **\$55,000.00.**
    - ii. Actual Salaries for June in the amount of **\$53,081.91.**
    - iii. Expenditures for June in the amount of **\$159,815.99.**
  - b. Discuss and/or take action on released and Re-Issued purchase orders.  
*Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve released and Re-Issued purchase orders.*  
*Motion carried unanimoously with Trustee’s Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.*  
*Trustee Dennis was absent.*
5. Utility Department Report
6. Discuss and/or take action on entering into executive session to discuss allocating funds for raises of office personnel pursuant to title § to Title 25 307 (b.1).  
*No Action.*
7. Take action on allocating funds for raises of office personnel.

*No Action.*

8. Discuss and/or take action on grants and possible fee for assistance in writing grants.  
*Motion was moved by Trustee Myers and seconded by Trustee Greenleaf to approve \$14,000.00 for four tiers of assistance with help in writing grants.  
Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.  
Trustee Dennis was absent.*
9. Remarks and inquiries by governing body.
10. Adjournment – *Motion was moved by Trustee Reynolds and seconded by Trustee Pouncil to adjourn.  
Motion carried unanimously with Trustee's Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.  
Trustee Dennis was absent.*

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LouAnn Moore, Assistant Secretary

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Daniel Tarkington, Chairman