

MINUTES
of the
CHECOTAH CITY COUNCIL

MONDAY, November 9, 2015

City Hall

414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill. Councilman Dennis and Myers were absent.*
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the Invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)
5. Discuss and/or take action on approval of minutes for City Council October 13, 2015, as presented or amended.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve minutes for City Council October 13, 2015 as presented. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Dennis and Myers were absent.
6. Discuss and/or take action on approval of minutes Special Meeting October 20, 2015 as presented or amended.
Motion was moved by Councilman Reynolds and seconded by Councilwoman Greenleaf to approve Special Meeting October 20, 2015 as presented. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Dennis and Myers were absent.
7. Reports of Committees, Boards and Departments.
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilmen Reynolds and seconded by Councilman Wiles to approve Financial Report as presented. Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes. Councilman Dennis and Myers were absent.
 1. Estimated salaries for December in the amount of \$100,000.00.
 2. Actual salaries for October in the amount of \$142,802.17.
 3. Expenditures for October in the amount \$150,650.60.
 4. Budget Amendment General Fund in the amount of \$3,550.00.
 5. Budget Amendment Capital Improvement Fund in the amount of \$1,200.00.

- c. Planning & Zoning -
- d. CIDA Report –
- e. Maintenance Department –
- f. Code Enforcement – **No Report**
- g. Recreation Department –
- h. EMS Report -
- i. NIMS Report –
- j. Police Department –
- k. Fire Department –
- l. Court –
- m. Animal Control- **No Report**
- n. Dare Report – **No Report**

8. Discuss and/or take action on approving City Council Meeting Dates for 2016.
Motion was moved by Councilman Pouncil and seconded by Councilman Reynolds to approve City Council Meeting Dates for 2016.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.

9. Discuss and/or take action on approving Holiday Closings for 2016.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve Holiday Closings for 2016.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.

10. Discuss and/or take action on approving Christmas Bonus for City Employees.
Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to approve Christmas Bonus for City Employees.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.

11. Discuss and/or take action on approving Christmas Bonus for Volunteer Fireman.
Motion was by Councilman Pouncil and seconded by Councilman Reynolds to approve Christmas Bonus for Volunteer Fireman.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.

12. Discuss and/or take action on approving ratification of bid and approval of payment to American Demolition & Site Services, LLC for demolition and removal of **Lot 1-22 pt lot 23 blk 110**.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve ratification of bid and approval of payment to American Demolition & Site Services, LLC for demolition and removal of Lot 1-22 pt lot 23 blk 110 in the amount of \$19,080.00.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.
13. Discuss and/or take action on approval of payment to winning bidder in an amount not to exceed \$20,000.00 on the following described condemned properties with the City of Checotah:
Motion was moved by Councilman Pouncil and seconded by Councilwoman Underhill to approve of payment to winning bidder in an amount not to exceed \$20,000.00 on the following described condemned properties with the City of Checotah.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.
 - a. 725 North Wineblood
 - b. Mobile home corner of NW 7th & Rankin
 - c. 517 N. Broadway
 - d. 208 SE. Main Street
14. Discuss MediClaims billing and revenue process.
Tammy Campbell gave MediClaims report.
15. Discuss and/or take action on City Sales/Use Contract.
Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to approve City Sales/Use Contract.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.
16. Discuss and/or take action on pay raise for Assistant Chief Jeff Thompson for completing the highest level of CLEET certification possible.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Underhill to not give pay raise for Assistant Chief Jeff Thompson for completing the highest level of CLEET certification possible meaning pay to stay the same.
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.
17. Remarks and inquiries by the governing body & Mayors Report.

18. Adjournment- *Motion was moved by Councilman Reynolds and seconded by Councilman Pouncil to adjourn.*
Motion carried unanimously with Councilmen Key, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
Councilman Dennis and Myers were absent.

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, November 9, 2015
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 7:00 p.m.*
2. Roll Call – *Members present were Trustee’s Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles. Trustee’s Dennis and Myers were absent.*
3. Discuss and/or take action on approval of minutes of PWA meeting October 13, 2015, as presented or amended.
Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve minutes of PWA meeting October 13, 2015 as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee’s Dennis and Myers were absent.
4. Reports of Committees, Boards and Departments:
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve Financial Report as presented.
Motion carried unanimously with Trustee’s Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee’s Dennis and Myers were absent.
 - i. Estimated salaries for December in the amount of \$55,000.00.
 - ii. Actual Salaries for September in the amount of **\$74,579.30**.
 - iii. Expenditures for September in the amount of **\$111,460.07**.
5. Utility Department Report
6. Discuss and/or take action on approving PWA Meeting dates for 2016.
Motion was moved by Trustee Pouncil and seconded by Trustee Greenleaf to approve PWA Meeting dates for 2016.
Motion carried unanimously with Trustee’s Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee’s Dennis and Myers were absent.

7. Discuss and/or take action on approving Holiday Closings for 2016.
Motion was moved by Trustee Reynolds and seconded by Trustee Pouncil to approve Holiday Closings for 2016.
Motion carried unanimously with Trustee's Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee's Dennis and Myers were absent.

8. Discuss and/or take action on approving Christmas Bonus for PWA Employees.
Motion was moved by Trustee Pouncil and seconded by Trustee Reynolds to approve Christmas Bonus for PWA Employees.
Motion carried unanimously with Trustee's Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee's Dennis and Myers were absent.

9. Remarks and inquiries by governing body.

10. Adjournment – ***Motion was moved by Trustee Reynolds and seconded by Trustee Key to adjourn.***
Motion carried unanimously with Trustee's Greenleaf, Key, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
Trustee's Dennis and Myers were absent.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman