

MINUTES
of the
CHECOTAH CITY COUNCIL
MONDAY, December 14, 2015
City Hall
414 W Gentry, Checotah, Ok. 74426

1. Call to order – *Mayor Tarkington called the meeting to order at 6:00 p.m.*
2. Roll Call – *Members present were Councilman Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill.*
3. Invocation & Pledge of Allegiance- *Councilman Pouncil gave the invocation and Councilman Wiles led the Pledge of Allegiance.*
4. Citizen’s Comments (3- minute max.)

Presentation from National Weather Service- The City of Checotah was recognized as a Storm Ready Community.

5. Discuss and/or take action on approval of minutes for City Council November 9, 2015, as presented or amended.
Motion was moved by Councilman Pouncil to approve minutes for City Council November 9, 2015 as presented.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.
6. Reports of Committees, Boards and Departments.

- a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Councilman Reynolds and seconded by Councilman Wiles to approve financial report 6. A. 1 thru 3 as presented.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

1. Estimated salaries for January in the amount of \$98,000.00.
2. Actual salaries for November in the amount of **\$98,381.34.**
3. Expenditures for November in the amount **\$152,524.32.**
4. Budget Amendment General Fund in the amount of **\$14,415.00.**
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve budget amendment General Fund in the amount of \$14,415.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

5. Budget Amendment General Fund in the amount of **\$12,500.00**.
Motion was moved by Councilman Pouncil and seconded by Councilman Reynolds to approve budget amendment General Fund in the amount of \$12,500.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

6. Budget Amendment General Fund Total Revenue in the amount of \$3,030.00, Total Revenue in the amount of \$6,000.00 and Total Expenses in the amount of \$2,970.00.
Motion was moved by Councilman Myers and seconded by Councilman Pouncil to approve budget amendment general Fund Total Revenue in the amount of \$3,030.00, Total Revenue in the amount of \$6,000.00 and Total Expenses in the amount of \$2,970.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

7. Budget Amendment Use Tax Fund in the amount of **\$6,000.00**.
Motion was moved by Councilman Pouncil and seconded by Councilwoman Greenleaf to approve budget amendment Use Tax Fund in the amount of \$6,000.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

8. Budget Amendment WW Capital Project Fund in the amount **\$1,754,275.00**.
Motion was moved by Councilman Pouncil and seconded by Councilman Myers to approve budget amendment WW Capital Project Fund in the amount of \$1,754,275.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

9. Budget Amendment Dare Program in the amount of **\$900.00**.
Motion was moved by Councilman Key and seconded by Greenleaf to approve budget amendment Dare Program in the amount of \$900.00.
Motion carried unanimously with Councilmembers Dennis, Key, Myers, Pouncil, Reynolds, Wiles, Councilwomen Greenleaf and Underhill voting yes.

- c. Planning & Zoning -
- d. CIDA Report –
- e. Maintenance Department –
- f. Code Enforcement – **No Report**
- g. Recreation Department – **No Report**
- h. EMS Report -
- i. NIMS Report –

- j. Police Department –
- k. Fire Department –
- l. Court –
- m. Animal Control-
- n. Dare Report – *No Report*

7. Discuss and/or take action on accepting FY 2014-2015 audit as presented.
Motion was moved by Councilman Dennis and seconded by Councilman Key to accept FY 2014-2015 audit as presented.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles and Councilwomen Greenleaf and Underhill voting yes.
6. Discuss and/or take action on awarding bid for Contract #1 which was the low bid in the amount of \$1,196,240.00 to Cook Consulting of Fort Gibson and awarding bid for Contract #2 which was the low bid in the amount of \$530,035.00 to KBC Contruction, Inc.
Motion was moved by Dennis and seconded by Councilman Key to award bid for Contract #1 which was the low bid in the amount of \$1,196,240.00 to Cook Consulting of Fort Gibson and awarding bid for Contract #2 which was the low bid in the amount of \$530,035.00 to KBC Construction Inc.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles, and Councilwomen Greenleaf and Underhill voting yes.
7. Discuss and/or take action on appointing chairman for committee on fulltime FD duties to include determining dates of meetings.
Motion was moved by Councilman Reynolds and seconded by Councilwoman Underhill to appoint Mike Key as chairman for fulltime FD duties to include determining dates of meetings.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles, and Councilwomen Greenleaf and Underhill voting yes.
- Presentation of Plaque – Mayor Tarkington presented a appreciation to Jim & Sue Smith of Sue’s Sanitation as friends of Checotah for all of their help in disposing of old tires for the the City.**
8. Discuss and or take action on placement of splash pad at the Checotah Sports Complex pending funding for the project.
Motion was moved by Councilman Key and seconded Councilman Wiles to approve placement of splash pad at the Checotah Sports Complex pending funding for the project.
Motion carried unanimously with Councilmen Dennis, Key, Myers, Pouncil, Reynolds, Wiles, and Councilwomen Greenleaf and Underhill voting yes.
9. Discuss and/or take action on accepting offer from Spurr Duvall, on the following property Lots 2, 3 & 4 of Blk. 4 Lieber Addition to the City of Checotah, McIntosh, Oklahoma. In the amount of \$100.00.
No Action
10. Remarks and inquiries by the governing body & Mayors Report.
Councilman Dennis resigned from Ward 4 Council Seat, do to moving out of town.

11. Adjournment- *Motion was moved by Councilman Key and seconded by Councilman Reynolds to adjourn. Motion carried unanimously with Councilmen Key, Myers, Pouncil, Reynolds, Wiles Councilwomen Greenleaf and Underhill voting yes.*

LouAnn Moore, Deputy City Clerk

Daniel Tarkington, Mayor

MINUTES
Of the
CHECOTAH PUBLIC WORKS AUTHORITY
Immediately Following
CHECOTAH CITY COUNCIL
MONDAY, December 14, 2015
City Hall
414 W. Gentry, Checotah, Ok. 74426

1. Call to order – *Chairman Tarkington called the meeting to order at 7:00 p.m.*
2. Roll Call – *Members present were Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles.*
3. Discuss and/or take action on approval of minutes of PWA meeting November 9, 2015, as presented or amended.
Motion was moved by Trustee Dennis and seconded by Trustee Myers to approve minutes of PWA meeting November 9, 2015, as presented.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
4. Reports of Committees, Boards and Departments:
 - a. Discuss and/or take action on the Financial Report as presented or as amended.
Motion was moved by Trustee Dennis and seconded by Trustee Reynolds to approve Financial Report 4. A. 1 thru 2 as presented.
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
 - i. Estimated salaries for January in the amount of \$55,000.00.
 - ii. Actual Salaries for November in the amount of **\$50,417.29**.
 - iii. Expenditures for November in the amount of **\$89,439.62**.
 - iv. Budget Amendment Public Works Authority in the amount of **\$1,092,734.00**.
Motion was moved by Trustee Dennis and seconded by Trustee Reynolds to approve Budget Amendment Public Works Authority in the amount of \$1,092,734.00
Motion carried unanimously with Trustee’s Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tarkington, Underhill and Wiles voting yes.
5. Utility Department Report
6. Discuss and or take action on accepting FY 2015-2015 audit as presented.
Motion was moved by Trustee Dennis and seconded by Trustee Myers to accept FY 2014-2015 audit as presented.

Motion carried unanimously with Trustee's Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tackington, Underhill and Wiles voting yes.

7. Discuss and/or take action on planning & seeking bids before overlaying streets 2 to 3 blocks of water line.

Motion was moved by Trustee Reynolds and seconded by Trustee Wiles to approve planning & seeking bids before overlaying streets 2 to 3 blocks of water line.

Motion carried unanimously with Trustee's Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tackington, Underhill and Wiles voting yes.

8. Remarks and inquiries by governing body.

Trustee Dennis resigned from Ward 4 Council Seat, do to moving out of town.

9. Adjournment -

Motion was moved by Trustee Reynolds and seconded by Trustee Wiles to adjourn.

Motion carried unanimously with Trustee's Dennis, Greenleaf, Key, Myers, Pouncil, Reynolds, Tackington, Underhill and Wiles voting yes.

LouAnn Moore, Assistant Secretary

Daniel Tarkington, Chairman